



**ROSE MEMORIAL**  
LIBRARY ASSOCIATION

**79 East Main Street, Stony Point, NY 10980**  
**Regular Meeting of the Board of Trustees**  
**Wednesday, February 18, 2026**  
**AGENDA**

- I. Call to Order**
- II. Adoption of Minutes ~**
  - a. January 21, 2026, Regular Monthly Meeting
- III. Public Comments**
- IV. Finance**
  - a. Narrative Report: January 2026\*
  - b. Approval of Disbursements: January 2026\*
  - c. Financial Reports: January 2026\*
- V. Reports**
  - a. Director's Report: January 2026
  - b. Board Committees
    - i. Marketing & Fundraising
    - ii. Facilities & Capital Projects
    - iii. Finance & Budget
    - iv. Long Range Plan Committee
    - v. Technology
- VI. Old Business**
  - a. 117 West Main Street location timeline
  - b. Discuss results of job search to date
  - c. Annual Report to DLD update
  - d. Annual Audit timeline
  - e. Awaiting documents for annual agreement with RockWeb
- VII. New Business**
  - a. Discuss Emergency & Safety Procedures Policy
  - b. Discuss Law Enforcement Policy
- VIII. Executive Session\* (if necessary)**
- IX. Announcements**
- X. Adjournment**

***Next scheduled Board Meeting,***  
***March 18, 2026, 5:30pm***  
***Kennedy Room, Rose Memorial Library***

*\*motion required*



**ROSE MEMORIAL**  
LIBRARY ASSOCIATION

**79 East Main Street, Stony Point, NY 10980**  
**Regular Meeting of the Board of Trustees**  
**Wednesday, January 21, 2026**

**AGENDA**

- I. Call to Order**
- II. Adoption of Minutes ~**
  - a. December 17, 2025, Regular Monthly Meeting
- III. Public Comments**
- IV. Finance**
  - a. Narrative Report: December 2025\*
  - b. Approval of Disbursements: December 2025\*
  - c. Financial Reports: December 2025\*
- V. Reports**
  - a. Director's Report: December 2025
  - b. Board Committees
    - i. Marketing & Fundraising
    - ii. Facilities & Capital Projects
    - iii. Finance & Budget
    - iv. Long Range Plan Committee
    - v. Technology
- VI. Old Business**
  - a. Guest Susan Perry, Financial Planner, BPS Financial Services
  - b. 117 West Main Street location timeline
  - c. Discuss timeline for job search
  - d. Annual Report to DLD update
  - e. Board of Trustee required annual training
  - f. Discuss signing Maintenance Agreement with RockWeb
- VII. New Business**
  - a. Complete annual Conflict of Interest Acknowledgement
  - b. Discuss NYS Library Minimum Standard Regulation Changes
  - c. Discuss Emergency & Safety Procedures Policy
  - d. Administer Oath of Office to Board of Trustees
- VIII. Executive Session\* (if necessary)**
- IX. Announcements**
- X. Adjournment**

***Next scheduled Board Meeting,  
February 18, 2026, 5:30pm  
Kennedy Room, Rose Memorial Library***

*\*motion required*



ROSE MEMORIAL  
LIBRARY ASSOCIATION

**Monthly Board Meeting Minutes  
Board of Trustees  
Rose Memorial Library Association  
January 21, 2026**

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**January 21, 2026, meeting held for Rose Memorial Library, 5:30pm, in-person, Rose Memorial Library, Kennedy Room.**

**Present: Amanda Pagan-Glass, Board President; Jackie Hanley, Vice President; Christina Haigh, Secretary; Richard Eggers, Treasurer; Beth Pivovar, Trustee; Interim Director, Carole Gomez**

**Meeting called to order at 5:57pm by Amanda Pagan-Glass, Board President.**

**I. Approval of Minutes\***

**December 17, 2025, Monthly Meeting Minutes were reviewed. \*A motion made by Dick Eggers, second by Christina Haigh, with unanimous agreement by Trustees to accept the December monthly meeting minutes.**

**II. Public Comments ~ No public comments**

**III. Financial Reports\***

**December 2025 Financial Narrative reviewed by Carole Gomez, RML Interim Director. All Accounts Receivable and Accounts Payable are up-to-date. RML required a transfer from the investment fund to pay regular monthly bills until the Town of Stony Point funds are received sometime in February.**

**The December Cash Disbursements and Financial Reports were discussed. \*Amanda Pagan-Glass made a motion, second by Christina Haigh, unanimous by Trustees, to accept the Financial Narrative and Reports for the month of December.**

**IV. Reports ~**

**a. Director's Report: Carole Gomez, Interim Director.**

- Customer Service remained in place despite a number of absences due to the holidays as well as illness amongst the staff.**

- Dawn, our Communications Specialist, is creating a Love Your Library campaign for February to coordinate with Love Your Library month and Valentine's Day.
- Joy has moved the majority of her classes back to the Kennedy Room. Patrons are happy to be "home".
- Katie's Adult Winter Reading Program offering a prize at the end is off to a good start. She has also assisted with projects to support other Senior Staff. The Ingram book orders have started to arrive following the bankruptcy of Baker & Taylor.
- Susan spent much time ordering replacement items to complete the renovation and replacement of the Children's Room. Programming has resumed and our little patrons are excited with the newly decorated area.
- I have been working on transitioning all financials and record-keeping files from 2025 to 2026 with Katie's assist.
- The annual Berard & Associates audit is scheduled for March 10<sup>th</sup>.
- The Annual Report due to NYS has an unknown due date at this time. The NYS Department of Library Development will make a decision in the near future. I will start compiling information proactively the end of this month.

**b. Board Reports**

- i. **Marketing & Fundraising:** The Charles Eccher Park has been booked for the Summer Celebration & Summer Reading Kickoff on June 28<sup>th</sup>. A flyer is being designed to send to interested vendors.
- ii. **Facilities & Capital Projects:** nothing at this time.
- iii. **Finance & Budgets:** Total 2025 Donations total \$8,737.00 from 146 donors.
- iv. **Long Range Planning:** The team has started planning layouts and wish lists for the 117 West Main building while RML waits for the funds won in Proposition 2 during the 2024 General Election.
- v. **Technology:** Replacement of the patron computer in the Main Library with an updated model at a discounted price

**VI. Old Business:**

- a. Susan Perry, Financial Planner, BPS Financial Services, cancelled due to illness. She did send detailed paperwork for Dick to review and he has her contact information for any questions.
- b. The team has started planning layouts and compiling wish lists for the 117 West Main building,
- c. Amanda contacted Grace with regard to the vacant Library Director position. Grace has provided a list of needs/wants to use as a guide when creating a Job Description as well as conducting a job search.
- d. The Annual Report to the NYS Department of Library Development is temporarily postponed. The due date will be released in the near future.
- e. Each of the Trustees has received links to training information sites, My Niche Academy and LibGuides Trustees' training to complete this requirement in 2026.
- f. RockWeb has not responded as yet to the inquiry for exact financial numbers for 2026.

**VII. New Business**

- a. The annual Conflict of Interest Acknowledgement was completed by each of the Board members. \*Christina Haigh made a motion to accept the updated Conflict of Interest Policy, second by Dick Eggers, unanimous by the Board.
- b. At the January Directors' Meeting, Grace Riario, Executive Director of RCLS, detailed NYS Library Minimum Standard Regulation changes. RML is 95% in compliance. The remaining items will be completed in the near future.
- c. The Emergency & Safety Procedures Policy will be presented at the February meeting for review.
- d. The RML Board of Trustees took the Oath of Office as well as signing their individual Oaths for the record.

**VIII. Executive Session: no session.**

**IX. Announcements:**

- a. The next meeting will be Wednesday, February 18, 2026, 5:30pm, Kennedy Room. Jackie Hanley has an excused absence.
- b. The March 18, 2026 Meeting will be held at 5:30pm in the Kennedy Room. Christina Haigh has an excused absence.

- X. Adjournment. A \*motion was made by Dick Eggers, second by Jackie Hanley, to adjourn the meeting. The meeting closed at 7:00pm with consent of all Trustees.**

*The January Monthly Meeting of the Rose Memorial Library Association will be  
Wednesday, February 18, 2026, 5:30pm  
Kennedy Room, Rose Memorial Library.*

**\*Motion required**

**Carole Gomez, RML Interim Director**





**ROSE MEMORIAL**  
LIBRARY ASSOCIATION

## ***FEBRUARY 2026 BOARD MEETING FINANCIAL NARRATIVE***

The financial reports for this month, posted on [www.rosememoriallibrary.org](http://www.rosememoriallibrary.org), reflect income and expenses as of January 2026. As of that date, RML had on deposit in TD Bank:

- **Business Checking Account**                      \$     79,807.86
- **Payroll Account**                                      \$       2,829.20
- **Business Savings Account:**                      \$     18,018.58
- **UBS Financial Services as of January 31, 2026.**
  - Value as of 12/31/2025                      \$....351,991.20
  - Value as of 01/31/2026                      \$    292,951.22
  - Investment Income/Loss                      \$         960.02

There were two payrolls in the month of January totaling \$34,115.58.

The larger expenditures include:

<b>Ingram Library Services (Adult Collection)</b>	<b>\$573.49)</b>
<b>EJ Subenvoll Landscaping (Salting)</b>	<b>\$400.00</b>
<b>Town of Stony Point, Sewer Taxes</b>	<b>\$782.73</b>
<b>Whiteman, Osterman, Hanna LLP, (retainer plus legal fees)</b>	<b>\$792.50</b>
<b>Vizcarra Multiservices, January 2026,</b>	<b>\$1,000.00</b>
<b>Orange &amp; Rockland</b>	<b>\$1,322.00</b>
<b>Frontline \$1,470 (monthly fee), FLOOD25 Replacements</b>	<b>\$2,119.99</b>
<b>Standard Security Life Insurance Co. (NYS DI, FMLA, Life)</b>	<b>\$2,764.39</b>
<b>American Express: High Profile Events, Adult Supplies, Adult Books, HPE Adult Winter Reading, Museum Passes, Children's Supplies, Library/Office/Custodial Supplies, Social Media, Staff Development, FLOOD25 and FLOOD Books, Cash Back (\$104.14)</b>	<b>\$4,237.66</b>
<b>Ramapo Catskill Library System (annual &amp; quarterly fees)</b>	<b>\$5,313.94</b>
<b>NYS Employees Health Insurance Premiums</b>	<b>\$14,655.16</b>

### **PROGRAMMING:**

<b>Tina Abreu (Zumbini for Tots 2/4, 2/11, 2/18, 2/25)</b>	<b>\$520.00</b>
<b>Lonnie Altomonti-June (yoga for Adults)</b>	<b>\$50.00</b>

# Rose Memorial Library Association

## Cash Disbursement Report

January 2026

DATE	NAME	AMOUNT	MEMO/DESCRIPTION
<b>1001 TD BUSINESS CHECKING</b>			
	Beginning Balance		
01/09/2026	Christina Moreno	99.22	Give Lively Donation
01/12/2026	Rockland Carting	(131.92)	Acct. 190708, January/February 2026
01/12/2026	Staples	(110.40)	Account NYC1009485, Summary #1009485NYC1002290 December 2025
01/12/2026	U.S. Bank Equipment Finance	(283.15)	Contract #500-0691759-000, Sharp BP50C31 Copier - Invoice #572879336
01/12/2026	The Journal News Media Group #1084	(376.85)	Acct #WT5337902; 02/01/2026--04/30/2026 Subscription
01/12/2026	OPTIMUM	(284.83)	Account #07882-391439-01-2,
01/12/2026	Vizcarra Multiservices LLC	(1,000.00)	Invoice #257, January 2026
01/12/2026	Sharp Business Systems	(201.21)	Account #***0788, Invoice #9005631808 Billable Copies
01/12/2026	Avaya Financial Services	(89.69)	Customer #2000355809, Invoice #48379936
01/12/2026	EJ Stubenvoll Landscaping LLC	(400.00)	December 2025 Salting
01/12/2026	Town of Stony Point - Recelver of Taxes	(782.73)	15.19-4-61, Bill No. 005333
01/12/2026	OverDrive, Inc.	(11.00)	Digital programming
01/12/2026	Ms. Dawn McFarland	(99.40)	12/01/2025 Travel Reimbursement
01/12/2026	Ramapo Catskill Library System	(5,313.94)	RCLS Fees
01/12/2026	Midwest Tape LLC	(179.68)	Customer #2000001490
01/12/2026	Frontline Data Services	(2,119.99)	Invoice #9837
01/12/2026	Blackstone Publishing, Inc.	(34.99)	Customer ID 140854, Invoice #2221663
01/12/2026	Pitney Bowes Global Financial Services LL	(83.33)	Acct #*****5188, lease 1/20--4/19/2026
01/12/2026	Orange & Rockland	(1,322.00)	Account #18242-20000-6, 11/19--12/19/2025
01/12/2026	Whiteman Osterman & Hanna LLP	(792.50)	Client #106241, Invoice #809887, Invoice #831935
01/12/2026	Veolia Water New York Inc.	(33.44)	Account #*****0000, 12/04--01/05/2026
01/12/2026		(17,250.00)	Payroll Period Ending 01/10/2026
01/14/2026	NYS EMPLOYEES' HEALTH INSURANCE PENDING ACCOUNT	(14,655.16)	PA000514, Statement #626
01/15/2026	Pitney Bowes - Reserve Account	(125.00)	Pitney Bowes Reserve Account
01/20/2026		942.41	Weekly Revenues 12/29, 01/05, 01/12
01/21/2026	American Express	(3,918.08)	January Amex Invoice (Amazon & Credit Cards)
01/21/2026	Ingram Library Services	(573.49)	Account #20R3845
01/21/2026	OverDrive, Inc.	(107.49)	Digital programming
01/21/2026	Lonnie C Altomonte-June	(50.00)	Yoga/Meditation -February 2026
01/21/2026	Tina Abreu	(520.00)	Zumbini for Tots 02/04, 02/11, 02/18, 02/25 @\$130
01/21/2026	Standard Security Life Insurance Company	(2,764.39)	Policyholder #R11206-000
01/21/2026	Bonacci, Peter & Frances	148.60	Donation
01/21/2026		60,000.00	Transfer from short-term investment for regular expenses
01/22/2026	TD Bank	(15.00)	Wire Transfer
01/23/2026		(18,000.00)	Payroll Period Ending 01/24/2026
01/27/2026	Clarence Pitt	23.79	Give Lively Donation
01/30/2026		3.37	Interest Earned
<b>Total for 1001 TD BUSINESS CHECKING</b>		<b>\$</b>	



# Rose Memorial Library Association

## Cash Disbursement Report

January 2026

DATE	NAME	AMOUNT	MEMO/DESCRIPTION
		(10,412.27)	

# Rose Memorial Library Association

## Profit & Loss

January 2026

	TOTAL
<b>Income</b>	
4014 Fundraising Income - Appeal	273.36
4015 Investment Income	963.70
4016 Gifts and Donations	104.14
4032 Other Income	940.66
<b>Total Income</b>	<b>\$2,281.86</b>
<b>GROSS PROFIT</b>	<b>\$2,281.86</b>
<b>Expenses</b>	
6001 Salaries	34,115.58
6002 Benefits	6,194.95
6007 Office Postage	125.00
6009 Legal	792.50
6010 Repairs and Maintenance	1,702.54
6011 Health Insurance Premiums Paid	12,592.28
6015 Telecommunications	284.83
6017 Utilities	1,355.44
6019 Dues/Fees	15.00
6028 Sewer Taxes	782.73
6032 RCLS ILS Service Fee	2,032.50
6034 Software Licensing Fees	43.44
6045 Advertising and Promotion	69.00
6050 RCLS Service Fee	2,308.00
6051 Computer Technical Support	1,470.00
6101 Capital Expenditures	3,729.81
6125 Serials	376.85
6200 Programs ~ High Profile Events	1,157.18
6300 Supplies	1,484.73
8500 Misc expenses	1,235.30
<b>Total Expenses</b>	<b>\$71,867.86</b>
<b>NET OPERATING INCOME</b>	<b>\$ (69,585.80)</b>
<b>Other Expenses</b>	
6800 Net Payroll	0.00
<b>Total Other Expenses</b>	<b>\$0.00</b>
<b>NET OTHER INCOME</b>	<b>\$0.00</b>
<b>NET INCOME</b>	<b>\$ (69,585.80)</b>

# Rose Memorial Library

## Profit & Loss by Month

January 2026

	TOTAL		
	JAN 2026	JAN 2026 (YTD)	JAN 2025 (PY YTD)
<b>Income</b>			
4014 Fundraising Income - Appeal	273.36	273.36	123.84
4015 Investment Income	963.70	963.70	1,605.62
4016 Gifts and Donations	104.14	104.14	0.30
4031 Library Charges			20.00
4032 Other Income	940.66	940.66	75.65
<b>Total Income</b>	<b>\$2,281.86</b>	<b>\$2,281.86</b>	<b>\$1,825.41</b>
<b>GROSS PROFIT</b>	<b>\$2,281.86</b>	<b>\$2,281.86</b>	<b>\$1,825.41</b>
<b>Expenses</b>			
6001 Salaries	34,115.58	34,115.58	37,397.33
6002 Benefits	6,194.95	6,194.95	6,641.34
6007 Office Postage	125.00	125.00	475.00
6009 Legal	792.50	792.50	1,535.00
6010 Repairs and Maintenance	1,702.54	1,702.54	2,862.37
6011 Health Insurance Premiums Paid	12,592.28	12,592.28	
6015 Telecommunications	284.83	284.83	509.92
6017 Utilities	1,355.44	1,355.44	2,463.84
6019 Dues/Fees	15.00	15.00	
6028 Sewer Taxes	782.73	782.73	875.35
6032 RCLS ILS Service Fee	2,032.50	2,032.50	2,182.50
6034 Software Licensing Fees	43.44	43.44	52.20
6035 Newsletters			2,599.00
6045 Advertising and Promotion	69.00	69.00	112.27
6050 RCLS Service Fee	2,308.00	2,308.00	2,236.00
6051 Computer Technical Support	1,470.00	1,470.00	1,470.00
6101 Capital Expenditures	3,729.81	3,729.81	4,237.42
6125 Serials	376.85	376.85	478.03
6200 Programs ~ High Profile Events	1,157.18	1,157.18	1,584.24
6300 Supplies	1,484.73	1,484.73	773.98
8500 Misc expenses	1,235.30	1,235.30	819.32
<b>Total Expenses</b>	<b>\$71,867.66</b>	<b>\$71,867.66</b>	<b>\$69,305.11</b>
<b>NET OPERATING INCOME</b>	<b>\$ -69,585.80</b>	<b>\$ -69,585.80</b>	<b>\$ -67,479.70</b>
<b>Other Expenses</b>			
6800 Net Payroll	0.00	0.00	0.00
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET OTHER INCOME</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET INCOME</b>	<b>\$ -69,585.80</b>	<b>\$ -69,585.80</b>	<b>\$ -67,479.70</b>

# Rose Memorial Library Association

## Profit & Loss Prev Year Comparison

January 2026

	TOTAL			
	JAN 2026	JAN 2025 (PY)	CHANGE	% CHANGE
<b>Income</b>				
4014 Fundraising Income - Appeal	273.36	123.84	149.52	120.74 %
4015 Investment Income	963.70	1,605.62	-641.92	-39.98 %
4016 Gifts and Donations	104.14	0.30	103.84	34,613.33 %
4031 Library Charges	0.00	20.00	-20.00	-100.00 %
4032 Other Income	940.66	75.65	865.01	1,143.44 %
<b>Total Income</b>	<b>\$2,281.86</b>	<b>\$1,825.41</b>	<b>\$456.45</b>	<b>25.01 %</b>
<b>GROSS PROFIT</b>	<b>\$2,281.86</b>	<b>\$1,825.41</b>	<b>\$456.45</b>	<b>25.01 %</b>
<b>Expenses</b>				
6001 Salaries	34,115.58	37,397.33	-3,281.75	-8.78 %
6002 Benefits	6,194.95	6,641.34	-446.39	-6.72 %
6007 Office Postage	125.00	475.00	-350.00	-73.68 %
6009 Legal	792.50	1,535.00	-742.50	-48.37 %
6010 Repairs and Maintenance	1,702.54	2,862.37	-1,159.83	-40.52 %
6011 Health Insurance Premiums Paid	12,592.28	0.00	12,592.28	
6015 Telecommunications	284.83	509.92	-225.09	-44.14 %
6017 Utilities	1,355.44	2,463.84	-1,108.40	-44.99 %
6019 Dues/Fees	15.00	0.00	15.00	
6028 Sewer Taxes	782.73	875.35	-92.62	-10.58 %
6032 RCLS ILS Service Fee	2,032.50	2,182.50	-150.00	-6.87 %
6034 Software Licensing Fees	43.44	52.20	-8.76	-16.78 %
6035 Newsletters	0.00	2,599.00	-2,599.00	-100.00 %
6045 Advertising and Promotion	69.00	112.27	-43.27	-38.54 %
6050 RCLS Service Fee	2,308.00	2,236.00	72.00	3.22 %
6051 Computer Technical Support	1,470.00	1,470.00	0.00	0.00 %
6101 Capital Expenditures	3,729.81	4,237.42	-507.61	-11.98 %
6125 Serials	376.85	478.03	-101.18	-21.17 %
6200 Programs ~ High Profile Events	1,157.18	1,584.24	-427.06	-26.96 %
6300 Supplies	1,484.73	773.98	710.75	91.83 %
8500 Misc expenses	1,235.30	819.32	415.98	50.77 %
<b>Total Expenses</b>	<b>\$71,867.66</b>	<b>\$69,305.11</b>	<b>\$2,562.55</b>	<b>3.70 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -69,585.80</b>	<b>\$ -67,479.70</b>	<b>\$ -2,106.10</b>	<b>-3.12 %</b>
<b>Other Expenses</b>				
6800 Net Payroll	0.00	0.00	0.00	
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>NET OTHER INCOME</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>NET INCOME</b>	<b>\$ -69,585.80</b>	<b>\$ -67,479.70</b>	<b>\$ -2,106.10</b>	<b>-3.12 %</b>



ROSE MEMORIAL  
LIBRARY ASSOCIATION

## ***February 18, 2026 Board Report***

### **Carole Gomez, Interim Director**

- January was a very snowy month. RML was closed three days and late-openings on two additional days. Thank you to E.J. Stubenvoll Landscaping for the amazing plowing and snow removal as well as salting ensuring the safety of staff and patrons.
- Our numbers have increased almost back to pre-water main break and taking into consideration the weather.
- The Annual Audit by Berard & Associates is now scheduled for March 3<sup>rd</sup>. I have already begun to upload requested information to the shared portal.
- The NYS Annual Report is delayed because of the Baker & Taylor bankruptcy. It will be rescheduled as soon as the DLD sends out the logins. According to RCLS, this will happen shortly.
- Dawn, our Communications Specialist, has been successful in keeping the public informed with regular updates on Facebook, Instagram and our website. She also created the Love Your Library campaign for the month of February. The Board approved a \$275 annual subscription to WeVideo for 2026. However, Dawn discovered that Canva (free through RCLS) has a similar option. She is taking the tutorials.
- Despite the weather, Joy's classes are more popular than ever. She has moved Watercolors and Mahjong back to the Kennedy Room.
- Susan needed some additional personal time. RML has provided Take & Make crafts for children to enjoy at home. Zumbini is happening throughout February and Susan has scheduled Itty-Bitty Playdate for little ones who do not attend daycare. The team is tackling some larger projects to keep Children's running smoothly.
- Katie has absorbed several additional responsibilities that coordinate with her position. She has provided book displays coordinating with monthly themes such as Black History Month, Super Bowl, Valentine's Day, Love Your Library Month, etc. Katie is assisting with the Children's projects in Susan's Absence.
- It has been our goal to demonstrate resilience and stay in the public eye. There are three Stony Point PAL events available for 2026 participation.
- The Senior Staff has begun to plan the 2026 Summer Celebration and Summer Reading Kick-Off. The date is June 28<sup>th</sup>; Susan has reached out to book Bubble Bus early, the Certificate of Insurance is in place, Dawn has advertising ideas and the park has been secured.

### ***Director of Operations***

- Total for 2026, RML has received \$550.00 from 4 donors. There is a Thank You To All Donors page on the website and they receive letters for tax purposes.
- Rose Memorial Library has 3,149 registered patrons end of January.
- Fifteen (15) new cards were issued in January.
- In January, 1,264 in person as numbers increased despite the snow days in the mix.
- January circulation continues to increase and was nearly equal to January of 2025.
- Books By Mail Outreach program was utilized by two patrons.
- Monthly use of RML computer services has resumed and we provided patrons with a new public computer.
- There were six (6) requests for Notary services. Katie took the class and the test. She has her License number from NYS and is awaiting her equipment.
- Rose Memorial Library continues to offer Proctoring services to several school/training programs: Stanford University, Quinnipiac University, Tulane University, Real Estate University and Pro-Career Center

### **Katherine Coulter, Adult Collections Librarian & Circulation Supervisor**

- All new adult materials have been ordered on the normal schedule. Books are still being supplemented by Amazon until Ingram returns to a normal shipment schedule, which they advertised would be sometime in mid-March.
- The Love Your Library campaign was developed, I helped print and wrap all of the labels on the chocolates that show patrons all our services.
- I printed the order sheets and input all expenditures into an excel sheet for our Amazon replacement orders for the flood in order to submit to insurance to issue the recoverable depreciation refund for our expenses.
- I met with the local historical society, who want to merge with us in the new building. They have many important and interesting local artifacts in their collection, and would be in charge of maintaining them. They asked that all cabinetry and the door to the local history room would have to lock to protect the artifacts. I had also suggested they could host a history lecture once or twice a quarter, in lieu of rent if that is a question, as they are currently paying rent to the Tomkins Cove Library.

### **Susan Babcock, Children's Services (submitted by Carole Gomez)**

- We had to cancel a few activities as a result of closings for the weather.
- Take & Make Crafts were provided for pick-up for those days schools were closed in January.
- Susan has continued to order items for the Play Area in the Children's Room.
- The Itty-Bitty Playdate is scheduled for Mondays in February allowing children who do not attend daycare to socialize, do a craft and play.
- Zumbini is scheduled for Wednesdays throughout February. It is always packed with children enjoying Miss Tina.
- A Weeding Project is being done by the team to remove older books and allow space for the replacement items.



## Joy Buckhout, Adult Programming & Outreach Coordinator

- In January, we had 288 patrons attending 29 in-person programs.
- We will no longer have programs at the STONY POINT AMBULANCE CORPS. A Huge Thank You to them for supporting us during the flood!
- We are alternating our monthly weeknight Paint & Sips between The Round Table Brewery and the Stony Point Brewing Company. We are grateful for these local alliances.
- The 2026 Book Club list is out as well as selections & meeting places for our Genre Book Clubs up until April. Both are available on our website and as handouts at the library.
  - We have 4 Genre Book Clubs: [**MYSTERY**: Mystery/Thriller/True Crime; **SCI FI**: Science Fiction/Fantasy/Dystopian; **NON-FICTION**: Non-Fiction/Biography/Memoir; **FICTION**: Fiction/Classics/Historical Fiction]. We rotate genres and meet once a month on a Thursday evening at 6pm, at a local restaurant. Interested patrons should request to be put on the email list for updates on titles and dates for events. You can also learn more on our website at: <https://www.rosememoriallibrary.org/book-discussion-groups/>
- We are offering a Monthly Movie on Saturday afternoons up at Patriot Hills. We will continue to focus on documentaries. Next month, for March (Women's History Month), we are doing a Double Feature:
  - **Daring Women Doctors: Physicians in the 19th Century** [2020, 54min]
  - **Chisholm '72: Unbought & Unbossed: The First Black Woman to Run for President** [2004, 1hr 16min]
- Chair Yoga is still going strong up at Patriot Hills, but Gentle Yoga has been put on "Pause" through the Winter Months. We intend to bring it back in the Spring.
- We are having steady and increasing interest for Mahjong, which we have moved to the library on Fridays, from 10:30am-2pm.
- We have a Local History Lecture coming up on February 28<sup>th</sup> (2-4pm) at the Pyngyp Schoolhouse: **Anthony Wayne: The Scandals & Redemption of an American Icon, presented by Joseph Amster.**
- We have a Basket Weaving Workshop coming up March 28<sup>th</sup> (10am-4pm) at Patriot Hills.
- We are looking into doing a Murder Mystery dinner at a local Italian restaurant in the coming months.
- We are looking into getting someone to teach either Canasta &/or Backgammon.
- We will be partnering with the Office for the Aging to provide a presentation as well as "office hours" for seniors to be advised of resources that are available to them in the County.
- We will be looking into programs through Cornell Cooperative to provide gardening information in the next few months.

**Dawn McFarland, Communications Specialist**

- I have been busy managing my time and have been able to allocate some time for social media.
- I created a 'reel' on FB for children's programs.
- I added a FB event for adult programming.
- February is Love Your Library month. I created a "Love Your Library" campaign with the help and support of Carole, Susan, Katie, and all of the RML staff.
- I sent out email blasts for Youth Programming, Adult Programming and Fresh Off the Press.
- I plan to learn the video editing software on Canva to create videos. Carole has included money in the budget for WeVideo if I cannot master it.
- We spoke about creating a YouTube channel for the library, and everyone agrees that this should come to fruition. I am going to start to build the channel in the upcoming months.
- I would like to include video updates (if possible), on the progress of the new building. In order for me to do this, I will have to have someone take short videos and pictures as the work is being done.



LIBRARY STATISTICS

	January				February				March				April				May				June			
	2025	YTD	2026	YTD	2025	YTD	2026	YTD	2025	YTD	2026	YTD	2025	YTD	2026	YTD	2025	YTD	2026	YTD	2025	YTD	2026	YTD
Registered Users (purged by RCLIS)	3,441	n/a	3,149	n/a	3,462	n/a			3,496	n/a			2,950*	n/a			2,973	n/a			3,001	n/a		
New Cards	28	28	15	15	14	42			42	84			28	112			24	136			26	162		
Library Visitors	1,496	1,496	1,264	1,264	1,657	3,153			2,006	5,159			1,701	6,860			1,630	8,480			1,608	10,088		
Public Computer Sessions	33	33	23	23	48	81			45	126			56	182			36	218			43	261		
Notary Services	9	9	6	6	4	13			8	21			6	27			9	36			11	47		
Books By Mail Outreach	4	4	2	2	4	8			3	11			0	11			8	19			3	22		
Web Analytics																								
Visitors	695	695	1,942	1,942	759	1,454			895	2,349			912	3,261			805	4,066			1,011	5,077		
Number of Visits	1,417	1,417	2,619	2,619	1,485	2,902			1,645	4,547			1,599	6,146			1,505	7,651			1,831	9,482		
Page Views	2,419	2,419	3,642	3,642	2,435	4,854			2,767	7,621			2,691	10,312			2,412	12,724			2,879	15,603		
PROGRAMS																								
ADULT																								
Number of Programs	28	28	29	29	25	53			28	81			30	117			29	146			28	174		
Attendance	201	201	288	288	202	403			266	669			239	908			233	1,141			253	1,394		
CHILDREN'S																								
Number of Programs	4	4	5	5	9	13			10	23			7	30			*5	35			5	40		
Attendance	76	76	68	68	192	268			185	453			162	615			60	675			130	805		
																	*+4 cancellations							
TEEN/YOUNG ADULT																								
Number of Programs	0	0	0	0	1	1			1	2			0	2			0	2			0	3		
Attendance	0	0	0	0	10	10			20	30			0	30			0	30			0	30		
	July				August				September				October				November				December			
	2025	YTD	2026	YTD	2025	YTD	2026	YTD	2025	YTD	2026	YTD	2025	YTD	2026	YTD	2025	YTD	2026	YTD	2025	YTD	2026	YTD
Registered Users	*3,037	n/a			3,062	n/a			3,087	n/a			3,102	n/a			3,122	n/a			3,139	n/a		
New Cards	42	204			25	229			22*	251			18*	269			17	286			17	347		
Library Visitors	1,878	11,966			1,812	13,778			1,393*	15,171			691*	15,862			945*	16,807			1,306*	18,113		
Public Computer Sessions	29	290			41	331			31*	362			0*	362			0*	362*			13*	375		
Notary Services	13	60			12	72			6*	78			5*	83			17	100			13	113		
Books By Mail Outreach	0	22			4	26			7	33			4	37			5	42			5	47		
Web Analytics																								
Visitors	856	5,933			879	6,812			839	7,651			1,148	8,799			1,112	9,911			897	10,808		
Number of Visits	1,667	11,149			1,683	12,832			1,606	14,438			1,930	16,368			1,763	18,131			2,688	20,819		
Page Views	2,889	18,492			2,608	21,100			2,540	23,640			2,917	26,557			2,898	29,455			3,601	33,056		
									*FLOOD				*REPAIR				RESTORATION				REOPENING			
PROGRAMS																								
ADULT																								
Number of Programs	31	205			27	232			26	258			31	289			26	315			23	338		
Attendance	275	1,669			208	1,877			223	2,100			266	2,366			240	2,606			223	2,829		
CHILDREN'S																								
Number of Programs	26	66			10	76			9	85			8**	93			7	100			3*	103		
Attendance	1,017	1,822			212	2,034			157	2,191			172	2,363			119	2,482			109	2,591		
													**weather cancel								*Drop in Crafts			
TEEN/YOUNG ADULT																								
Number of Programs	6	9			4	13			0	13			0	13			1	14			0	14		
Attendance	56	86			32	118			0	118			0	118			8	126			0	126		



RML CIRCULATION STATISTICS

	January		February		March		April		May		June		July		August		September		October		November		December	
	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026	2025	2026
Adult Collection																								
Fiction Books	285	220	286		296		290		343		290		275		330		234		38		138		154	
New Fiction	91	114	98		96		79		87		128		140		174		87		36		98		83	
Express Books	51	16	30		25		29		38		14		21		22		16		1		13		9	
Large Print Books	127	124	120		159		137		163		157		188		134		136		43		51		81	
Non Fiction Books	182	111	148		161		156		143		110		159		152		149		43		85		104	
Graphic Books	4	0	0		0		3		0		1		4		12		3		3		4		5	
<b>Total Adult Books</b>	<b>740</b>	<b>585</b>	<b>682</b>		<b>737</b>		<b>694</b>		<b>774</b>		<b>700</b>		<b>787</b>		<b>824</b>		<b>625</b>		<b>164</b>		<b>389</b>		<b>436</b>	
CD/Audio	29	10	27		20		12		34		27		16		22		21		0		8		8	
DVD	182	118	171		244		198		146		155		148		122		130		20		84		86	
Miscellaneous (equip. plus)	2	0	0		0		5		1		4		0		2		3		0		0		0	
Periodicals	39	68	46		69		30		24		29		38		64		48		22		17		53	
<b>TOTAL Adult Circulation</b>	<b>992</b>	<b>781</b>	<b>926</b>		<b>1070</b>		<b>939</b>		<b>979</b>		<b>915</b>		<b>989</b>		<b>1034</b>		<b>827</b>		<b>208</b>		<b>498</b>		<b>583</b>	

Juvenile Collection																								
Fiction Books (+New)	540	623	605		765		765		567		482		867		887		643		46		89		234	
Non-Fiction Books (+New)	68	74	100		158		137		136		9		176		163		64		2		24		27	
Graphic Books (+New)	72	88	121		170		159		166		113		263		222		135		20		22		21	
VOX Books	26	9	50		39		13		13		15		43		26		7		3		15		17	
<b>Total Juvenile Books</b>	<b>706</b>	<b>794</b>	<b>876</b>		<b>1132</b>		<b>1074</b>		<b>882</b>		<b>619</b>		<b>1349</b>		<b>1298</b>		<b>849</b>		<b>71</b>		<b>150</b>		<b>299</b>	
CD/Audio	0	0	3		0		0		0		0		0		0		0		0		0		0	
DVD	20	32	52		16		23		14		9		52		70		52		2		0		36	
Miscellaneous (kits plus)	0	1	3		4		4		3		1		0		1		0		0		0		0	
Periodicals	0	0	5		2		4		0		0		0		2		0		0		0		2	
<b>TOTAL Juvenile Circulation</b>	<b>726</b>	<b>827</b>	<b>939</b>		<b>1154</b>		<b>1105</b>		<b>899</b>		<b>629</b>		<b>1401</b>		<b>1371</b>		<b>901</b>		<b>73</b>		<b>150</b>		<b>337</b>	

YA Collection																								
Fiction Books	40	21	25		44		34		44		33		39		39		46		0		20		10	
Non-Fiction Books	6	2	0		3		3		6		1		2		1		4		1		2		1	
New Books	0	0	0		0		6		3		0		3		1		0		0		0		1	
Graphic Books	5	1	13		38		23		34		35		18		42		17		0		4		4	
<b>TOTAL YA Books</b>	<b>51</b>	<b>24</b>	<b>38</b>		<b>85</b>		<b>66</b>		<b>87</b>		<b>69</b>		<b>62</b>		<b>83</b>		<b>68</b>		<b>1</b>		<b>26</b>		<b>16</b>	
CD/Audio	0	0	0		0		0		0		0		0		0		0		0		0		0	
DVD	0	0	0		0		0		0		0		0		0		2		0		0		0	
Miscellaneous	0	0	0		0		0		0		0		0		0		0		0		0		0	
<b>TOTAL YA Circulation</b>	<b>51</b>	<b>24</b>	<b>38</b>		<b>85</b>		<b>66</b>		<b>87</b>		<b>69</b>		<b>62</b>		<b>83</b>		<b>70</b>		<b>1</b>		<b>26</b>		<b>16</b>	

Games - Adult	0	1	4		1		19		3		1		5		2		1		0		0		0	
Games - Young Adult	4	2	12		18		11		16		9		21		13		0		1		4		2	
Games - Children	0	0	0		0		0		1		0		0		1		0		0		0		0	
<b>TOTAL Games Circulation</b>	<b>4</b>	<b>3</b>	<b>16</b>		<b>19</b>		<b>30</b>		<b>20</b>		<b>10</b>		<b>26</b>		<b>16</b>		<b>1</b>		<b>1</b>		<b>4</b>		<b>2</b>	

<b>GRAND TOTAL</b>	<b>1773</b>	<b>1635</b>	<b>1919</b>		<b>2328</b>		<b>2140</b>		<b>1985</b>		<b>1623</b>		<b>2478</b>		<b>2504</b>		<b>1799</b>		<b>282</b>		<b>678</b>		<b>938</b>	
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All Books	1497	1403	1596		1954		1834		1743		1388		2198		2205		1542		237		565		751	
All AV	231	160	253		280		233		194		191		216		214		205		22		92		130	
Periodicals	39	68	51		71		34		20		29		38		66		48		22		17		55	
Games	4	3	16		19		30		24		10		26		16		1		1		4		2	
Miscellaneous	2	1	3		4		9		4		5		0		3		3		0		0		0	
<b>TOTAL CIRCULATION</b>	<b>1773</b>	<b>1635</b>	<b>1919</b>		<b>2328</b>		<b>2140</b>		<b>1985</b>		<b>1623</b>		<b>2478</b>		<b>2504</b>		<b>1799</b>		<b>282</b>		<b>678</b>		<b>938</b>	