

Rose Memorial Library
79 East Main Street, Stony Point, NY 10980
Regular Meeting of the Board of Trustees
Wednesday, September 21, 2022
AGENDA

- I. Call to Order**
- II. Adoption of Minutes ~ August 2022**
- III. Public Comments**
- IV. Finance**
 - a. Narrative Report: August 2022
 - b. Approval of Disbursements: August 2022
 - c. Financial Reports: August 2022
- V. Reports**
 - a. Director's Report: August 2022
 - b. Board Committees
 - i. Marketing & Fundraising
 - ii. Facilities & Capital Projects
 - iii. Finance & Budget
 - iv. Long Range Plan Committee
 - v. Technology
- VI. Old Business**
 - a. Approval of RCLS 2023 Operating Budget
- VII. New Business**
 - a. Future planning for Rose Memorial Library
- VIII. Executive Session***
- IX. Announcements**
- X. Adjournment**

Next scheduled Board Meeting ~ October 19, 2022

**motion required*

Rose Memorial Library
79 East Main Street, Stony Point, NY 10980
Regular Meeting of the Board of Trustees
Wednesday, August 17, 2022
AGENDA

- I. Call to Order**
- II. Adoption of Minutes ~ July 2022**
- III. Public Comments**
- IV. Finance**
 - a. Narrative Report: July 2022
 - b. Approval of Disbursements: July 2022
 - c. Financial Reports: July 2022
- V. Reports**
 - a. Director's Report: July 2022
 - b. Board Committees
 - i. Marketing & Fundraising
 - ii. Facilities & Capital Projects
 - iii. Finance & Budget
 - iv. Long Range Plan Committee
 - v. Technology
- VI. Old Business**
 - a. Review IT support proposals from RCLS and Frontline
 - i. Select plan*
- VII. New Business**
 - a. Review next steps for 117 W Main St. project
- VIII. Executive Session***
- IX. Announcements**
- X. Adjournment**

Next scheduled Board Meeting ~ September 21, 2022

**motion required*

**Monthly Board Meeting Minutes
Board of Trustees
Rose Memorial Library Association
August 17, 2022**

August 17, 2022, meeting held at Rose Memorial Library, 5:30pm, in-person, Kennedy Room.

Present: James Brooks, Board President; Amanda Pagan-Glass, Board Vice President; F. Hollis Griffin, Jr., Secretary; Ted Needleman, Treasurer; Richard Eggers, Trustee; Library Director Alice Meacham; Carole Gomez, Office Manager RML

1. Meeting called to order at 5:30pm by James Brooks, President.

2. Approval of Minutes*

July 20, 2022, Monthly Meeting Minutes were reviewed. A motion made by James Brooks, second by Ted Needleman, with unanimous agreement to accept the minutes.

August 8, 2022, Special Meeting minutes were reviewed. A motion made by James Brooks, second by Ted Needleman, with unanimous agreement to accept the minutes.

3. Public Comments. No public comments.

4. Financial Reports*

July 2022 Financial Narrative reviewed by Carole Gomez. There was a discussion concerning the amount of the July expenses which were due in part to the new staff, Collections & Communications Librarian and the Adult Programming & Outreach Coordinator, catching up with orders that lapsed in May and June during the job search to replace the former Adult Librarian who left early April.

Following a discussion related to expenses for the 117 West Main St. project, a motion was made by James Brooks, second by Amanda Pagan-Glass to transfer \$2,500 monthly (retroactive to June 2022) from the TD Bank Special Savings to the TD Bank Checking to cover the rent for use of the 117 West property. The Board of Trustees were in unanimous agreement.

The Financial Narrative for July 2022, the approval of disbursements and financial reports were accepted by the Board of Trustees.

Reports ~

- a. Director's Report:**
 - i. Alice detailed the success of the Adult, Children's and Teen programs in July as well as the large numbers in attendance.**
 - ii. The plaque honoring the memory of longtime patron, Theresa Evangelista, was presented to her family and friends dedicating the "Large Print" section in her name. A reception was held after and a thank you from the family was posted on Facebook.**
 - b. Board Reports**
 - i. Marketing & Fundraising**
 - ii. Facilities & Capital Projects**
 - iii. Finance & Budgets**
 - iv. Long Range Planning: pending at this time.**
 - v. Technology: Ted Needleman received a donation on behalf of the library of seven (7) gently-used laptops.**
- 5. Old Business: Review IT support proposals from RCLS and Frontline*.**

After careful review of the RCLS and Frontline proposals, a motion made by James Brooks, second by Ted Needleman, to go with the Frontline proposal as well as unanimous agreement from the Board.

6. New Business:

Review next steps for 117 West Main St. project:

- a. In light of the town's rejection of the petitions containing more than 911 signatures, RML counsel has filed against the Town of Stony Point. Hollis Griffin made a motion, second by Ted Needleman to authorize expenditures for time of the staff and counsel to secure the petition onto the ballot of the General Election on November 8th. The expenditures will have a cap of \$30,000 to cover counsel fees and court costs. The motion includes transferring funds from the Special Savings to TD Bank Checking to cover the costs as necessary.**
- b. Following an informal meeting with the owner's representative, we are awaiting a decision if they are interested in extending our agreement. This would be the case if the proposition did not make the ballot.**

VIII. Executive Session*:

IX. Announcements

X. Adjournment. The meeting closed at 6:10pm with consent of all Trustees.

*The next scheduled Board Meeting is
Wednesday, September 21, 2022, at 5:30pm,
Rose Memorial Library, Kennedy Room*

***motion required**

Carole Gomez, RML Office Manager

ROSE MEMORIAL LIBRARY ASSOCIATION
September 2022 BOARD MEETING
FINANCIAL NARRATIVE

The financial reports for this month, posted on Google Drive, reflect income and expenses as of August 31, 2022. As of that date, RML had on deposit in TD Bank:

- Business Checking Account \$95,030.07
- Special Funds Savings Account: \$97,514.72
- Business Savings: \$55,153.51
- Payroll Account: \$ 1,645.93
- UBS Financial Services as of August 31, 2022.
 - Value as of 07/31/2022 \$418,368.38
 - Value as of 08/31/2022 \$418,378.80

There were three payrolls in the month of August 2022 totaling \$38,590.00

The largest expenditures (over \$500) include:

Diamond Shine Cleaning Service (August)	\$760.00
Oxford (United Healthcare)	\$1,014.36
Baker & Taylor (adult/children's books), 455.69, 567.05,	\$1,022.74
Steven H. Hansen (consultant)	\$1,231.92
Orange & Rockland (2021~ \$1,026.86), 08/03	\$1,286.00
Orange & Rockland (2021 ~ \$1,114.60), 08/31	\$1,209.42
Utica National Insurance (umbrella coverage)	\$1,585.00
Key Bank (credit cards & Amazon) – Children/Teen Summer Reading Programs/Supplies, Library/Office/Custodial Supplies, Adult Program Supplies, DVDs, one staff laptop	\$2,450.88
Petr V. Tomkevich (117 West Main – September)	\$2,500.00
Whiteman, Osterman & Hanna (legal fees)	\$3,060.00
Sigler Henderson Studio LLC (retainer)	\$12,000.00

PROGRAMMING:

Rolling Video Games (7/20), paid by credit card	\$410.00
Lonnie Altomonte-June (yoga/meditation), 9/08, 9/15, 9/22	\$150.00

Rose Memorial Library Association Cash Disbursement Report As of August 31, 2022

Date	Num	Name	Memo	Paid Amount
1001 - TD BUSINESS CHECKING				
08/01/2022			Funds Transfer, Payroll Period Ending 07/30/2022	(13,700)
08/01/2022	EFT	Pitney Bowes - Reserve Account	44175388	(125)
08/02/2022			Deposit	420
08/02/2022			Deposit	140
08/03/2022	9867	EasyPermit Postage	8000-9090-0997-5876	(356)
08/03/2022	9868	Baker and Taylor	320274 L449649 3 B00000	(127)
08/03/2022	9869	Blackstone Publishing, Inc.	Customer ID 140854	(85)
08/03/2022	9870	Staples	NYC 1009485, Statements #1643421810, #1643416462	(570)
08/03/2022	9871	Mohonk Preserve	Annual Library Lending Program	(185)
08/03/2022	9872	HHNM	One Year Library Membership	(100)
08/03/2022	9873	Sigler Henderson Studio LLC	Retainer for 117 West Main St.	(12,000)
08/03/2022	9874	Midwest Tape LLC	Customer #2000016084; Hoopla #502470177	(232)
08/03/2022	9875	Diamond Shine Cleaning Service	Invoice #118	(760)
08/03/2022	9876	Orange & Rockland	72647-23003, 6/23 - 7/25/2022	(1,209)
08/08/2022			Deposit	125
08/10/2022	9877	Baker and Taylor	Deposit	38
08/10/2022	9879	Journal News	320274 L449649 3 B00000	(456)
08/10/2022	9880	Veolia Water New York Inc.	WT5337902	(261)
08/10/2022	9881	DEMCO, Inc.	Account #20008129710000	(24)
08/10/2022	9882	Blackstone Publishing, Inc.	710111047	(212)
08/10/2022	9883	Direct Energy Business	Customer ID 140854	(80)
08/10/2022	9884	Avaya Financial Services	2629056026	(200)
08/10/2022	9885	Pitney Bowes Bank Inc., Purchase Power	Customer #2000355809	(90)
08/10/2022	9886	KeyBank	8000-9090-0173-7100	(45)
08/15/2022			Statement 05/29/2022 to 06/28/2022	(2,451)
08/16/2022			Funds Transfer, Payroll Period Ending 08/13/2022	(14,000)
08/17/2022	9887	Frontline Data Services	Deposit	75
08/17/2022	9888	Reddi Alarm	Deposit	45
08/17/2022	9889	Oxford Health Plans	Invoice #6341	(289)
08/17/2022	9890	DEMCO, Inc.	Invoice #024935	(150)
08/17/2022	9891	Utica National Insurance Group	Group #130431, Customer #1293309	(1,014)
08/18/2022			710111047	(81)
08/22/2022			Account #101087518	(1,585)
08/24/2022	9892	Steven H. Hansen	Funds Transfer, 117 West Main Rental	10,000
08/24/2022	9893	Christine C. Buckhout	Deposit	55
08/24/2022	9894	Petr V Tomkevich	Invoice 34, Consulting/Travel Fees	(1,232)
08/24/2022	9895	Whiteman Osterman & Hanna LLP	Adult Program Supplies reimbursement	(34)
08/24/2022	9896	Baker and Taylor	Rose Memorial Library - use of property at 117 W. Main	(2,500)
08/29/2022			Client #106241, Invoice #585927	(3,060)
08/30/2022			320274 L449649 3 B00000	(567)
08/31/2022	9897	Orange & Rockland	Funds Transfer, Payroll Ending 08/27/2022	(14,150)
08/31/2022	9898	Lonnie C Altomonte-June	Deposit	51
08/31/2022	9899	Lonnie C Altomonte-June	72647-23003, 07/25-08/23/2022	(1,286)
08/31/2022	9900	Lonnie C Altomonte-June	Yoga/Meditation, Classes 09/08/2022	(50)
08/31/2022	9901	Rockland Carfing	Yoga/Meditation, Classes 09/15/2022	(50)
08/31/2022	9902	Brodart - Supplies	Yoga/Meditation, Classes 09/22/2022	(50)
			190708, September/October 2022	(120)
			314998, Invoice #608857	(19)

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09/10/22

Cash Basis

Rose Memorial Library Association Cash Disbursement Report

As of August 31, 2022

Date	Num	Name	Memo	Paid Amount
08/31/2022	9903	DEMCO, Inc.	710111047, Invoice #7171005	(48)
08/31/2022	9904	OPTIMUM	Account #07882-391439-01-2	(257)
08/31/2022	9905	Campbell Fire Protection Inc.	Invoice #22181	(276)
08/31/2022			Interest	3
Total 1001 - TD BUSINESS CHECKING				(63,135)
TOTAL				(63,135)

Rose Memorial Library Association
Profit & Loss
August 2022

	<u>Aug 22</u>
Ordinary Income/Expense	
Income	
4014 · Fundraising Income - Appeal	670
4015 · Investment Income	5
4016 · Gifts and Donations	4
4031 · Library Charges	63
4032 · Other Income	213
Total Income	<u>955</u>
Gross Profit	955
Expense	
6001 · Salaries	38,590
6002 · Benefits	3,187
6007 · Office Postage	170
6009 · Legal	3,060
6010 · Repairs and Maintenance	1,467
6011 · Health Insurance Premiums Paid	881
6015 · Telecommunications	257
6017 · Utilities	2,519
6018 · Insurance	1,585
6019 · Dues/Fees	371
6035 · Newsletters	356
6051 · Computer Technical Support	289
6101 · Capital Expenditures	14,294
6125 · Serials	196
6200 · Programs ~ High Profile Events	603
6300 · Supplies	2,322
7500 · Other personnel expenses	1,232
8200 · Occupancy expenses	2,500
Total Expense	<u>73,881</u>
Net Ordinary Income	(72,926)
Other Income/Expense	
Other Expense	
6800 · Net Payroll	0
Total Other Expense	<u>0</u>
Net Other Income	0
Net Income	<u><u>(72,926)</u></u>

Rose Memorial Library Association
YTD Profit & Loss Budget vs. Actual
August 2022

	Aug 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4 · Contributed support	0	358	(358)	0%
4000 · Tax Levy	0	0	0	0%
4001 · Local Public Funds	0	0	0	0%
4010 · LLSWA State Aid	0	3,900	(3,900)	0%
4014 · Fundraising Income - Appeal	670	0	670	100%
4015 · Investment Income	5	0	5	100%
4016 · Gifts and Donations	4			
4018 · Friends - Income	0	0	0	0%
4031 · Library Charges	63	42	22	152%
4032 · Other Income	213	125	88	170%
Total Income	955	4,425	(3,470)	22%
Gross Profit	955	4,425	(3,470)	22%
Expense				
6001 · Salaries	38,590	27,879	10,712	138%
6002 · Benefits	3,187	2,935	252	109%
6007 · Office Postage	170	167	3	102%
6008 · Accounting & Other Prof Fees	0	113	(113)	0%
6009 · Legal	3,060	188	2,873	1,632%
6010 · Repairs and Maintenance	1,467	1,561	(93)	94%
6011 · Health Insurance Premiums Paid	881	1,014	(133)	87%
6015 · Telecommunications	257	260	(3)	99%
6017 · Utilities	2,519	759	1,760	332%
6018 · Insurance	1,585	590	995	269%
6019 · Dues/Fees	371	44	327	848%
6028 · Sewer Taxes	0	0	0	0%
6032 · Ansernet Service Fee	0	1,026	(1,026)	0%
6034 · Software Licensing Fees	0	133	(133)	0%
6035 · Newsletters	356	0	356	100%
6036 · Fundraising	0	0	0	0%
6043 · Retirement 403B	0	17	(17)	0%
6045 · Advertising and Promotion	0	226	(226)	0%

Rose Memorial Library Association
YTD Profit & Loss Budget vs. Actual
August 2022

	Aug 22	Budget	\$ Over Budget	% of Budget
6050 · RCLS Service Fee	0	190	(190)	0%
6051 · Computer Technical Support	289	542	(252)	53%
6052 · New Library Website	0	42	(42)	0%
6053 · Website Hosting Fee	0	50	(50)	0%
6101 · Capital Expenditures	14,294	4,042	10,252	354%
6125 · Serials	196	0	196	100%
6200 · Programs ~ High Profile Events	603	2,520	(1,918)	24%
6300 · Supplies	2,322	2,353	(32)	99%
7500 · Other personnel expenses	1,232			
8200 · Occupancy expenses	2,500			
8500 · Misc expenses	0	0	0	0%
Total Expense	73,881	46,648	27,233	158%
Net Ordinary Income	(72,926)	(42,223)	(30,703)	173%
Other Income/Expense				
Other Expense				
6800 · Net Payroll	0			
Total Other Expense	0			
Net Other Income	0			
Net Income	(72,926)	(42,223)	(30,703)	173%

Rose Memorial Library Association

Profit & Loss Prev Year Comparison

September 2021 through August 2022

Ordinary Income/Expense	Sep '21 - Aug 22	Sep '20 - Aug 21	\$ Change	% Change
Income				
4 · Contributed support	-139.96	0.00	-139.96	-100.0%
4000 · Tax Levy	200,000.00	200,000.00	0.00	0.0%
4001 · Local Public Funds	325,000.00	295,000.00	30,000.00	10.2%
4010 · LLSWA State Aid	430.00	8,172.40	-7,742.40	-94.7%
4014 · Fundraising Income - Appeal	17,687.54	11,346.00	6,341.54	55.9%
4015 · Investment Income	6,009.45	10,556.50	-4,547.05	-43.1%
4016 · Gifts and Donations	404.00	236.21	167.79	71.0%
4018 · Friends - Income	15.00	0.00	15.00	100.0%
4031 · Library Charges	668.39	773.92	-105.53	-13.6%
4032 · Other Income	3,056.16	1,227.88	1,828.28	148.9%
4037 · Exp. Reimbursements-61 E. Main	0.00	282,844.03	-282,844.03	-100.0%
4038 · Rental Income - 61 E. Main	0.00	3,675.00	-3,675.00	-100.0%
4039 · Expense Reimbursements	11.00	0.00	11.00	100.0%
5 · Earned revenues	37.51	0.00	37.51	100.0%
Total Income	553,179.09	813,831.94	-260,652.85	-32.0%
Gross Profit	553,179.09	813,831.94	-260,652.85	-32.0%
Expense				
4002 · Reconciliation Discrepancies	1.90	0.00	1.90	100.0%
6001 · Salaries	335,086.41	307,534.27	27,552.14	9.0%
6002 · Benefits	33,174.77	29,473.16	3,701.61	12.6%
6007 · Office Postage	1,786.86	1,345.13	441.73	32.8%
6008 · Accounting & Other Prof Fees	7,854.04	3,750.00	4,104.04	109.4%
6009 · Legal	4,695.00	6,297.59	-1,602.59	-25.5%
6010 · Repairs and Maintenance	20,355.51	27,192.52	-6,837.01	-25.1%
6011 · Health Insurance Premiums Paid	15,113.88	13,375.26	1,738.62	13.0%
6015 · Telecommunications	2,753.11	1,231.02	1,522.09	123.6%
6017 · Utilities	11,330.02	8,577.24	2,752.78	32.1%
6018 · Insurance	9,212.74	6,291.24	2,921.50	46.4%
6019 · Dues/Fees	1,244.43	1,434.35	-189.92	-13.2%
6028 · Sewer Taxes	802.28	1,490.27	-687.99	-46.2%

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09/10/22

Cash Basis

Rose Memorial Library Association Profit & Loss Prev Year Comparison September 2021 through August 2022

	Sep '21 - Aug 22	Sep '20 - Aug 21	\$ Change	% Change
6031 · Internet Access	579.74	1,594.05	-1,014.31	-63.6%
6032 · Ansernet Service Fee	12,516.23	14,272.89	-1,756.66	-12.3%
6033 · Printing	295.00	0.00	295.00	100.0%
6034 · Software Licensing Fees	390.27	0.00	390.27	100.0%
6035 · Newsletters	7,192.84	3,113.43	4,079.41	131.0%
6036 · Fundraising	5,071.07	2,104.43	2,966.64	141.0%
6043 · Retirement 403B	-275.00	-25.00	-250.00	-1,000.0%
6045 · Advertising and Promotion	66.00	1,936.00	-1,870.00	-96.6%
6050 · RCLS Service Fee	2,439.60	2,196.21	243.39	11.1%
6051 · Computer Technical Support	4,381.71	6,792.50	-2,410.79	-35.5%
6052 · New Library Website	449.76	134.93	314.83	233.3%
6053 · Website Hosting Fee	769.40	559.75	209.65	37.5%
6101 · Capital Expenditures	193,940.44	6,877.96	187,062.48	2,719.7%
6125 · Serials	3,289.65	3,471.60	-181.95	-5.2%
6200 · Programs ~ High Profile Events	8,925.04	3,764.76	5,160.28	137.1%
6300 · Supplies	13,298.06	9,048.82	4,249.24	47.0%
6819 · Covid 19 Expenses	160.95	96.08	64.87	67.5%
7500 · Other personnel expenses	5,961.92	0.00	5,961.92	100.0%
8100 · Non-personnel expenses	-139.96	0.00	-139.96	-100.0%
8200 · Occupancy expenses	10,565.89	0.00	10,565.89	100.0%
8400 · Depreciation & amortization exp	0.00	69,230.00	-69,230.00	-100.0%
8500 · Misc expenses	5,117.49	0.00	5,117.49	100.0%
Total Expense	718,407.05	533,160.46	185,246.59	34.7%
Net Ordinary Income	-165,227.96	280,671.48	-445,899.44	-158.9%
Other Income/Expense				
Other Expense				
6800 · Net Payroll	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-165,227.96	280,671.48	-445,899.44	-158.9%

Rose Memorial Library
September 2022 Board Meeting
Board Report

Alice Meacham, Director

- The two areas of focus that stand out the most for me from this past month are the court case and Little Free Libraries.
- The result of the court case is obviously a huge disappointment, but we are a scrappy, resourceful, creative team and will continue to fight to give this town the best library experience we possibly can.
- The Little Free Libraries are complete and will be installed and dedicated at Rose Memorial Library on September 30 at 5:15pm. Board members are invited to join the dedication if they are available.

Susan Babcock, Children's Services

- We just restarted our weekly programming for preschoolers for fall and are currently using Vincent Clark Park for as long as we are able before they close for the winter.
- Other programs for school-age children, tweens and teens are in the works through the end of the year. Most are scheduled for hours when the library is closed so we can have more participants.
- The weeding project for non-fiction that was started in the spring (paused for summer) has been resumed. Circulation numbers have increased since the beginning of the weeding project as expected. Hopefully this trend continues as we weed out the old and refresh the collection.

Circulation

- I will attend the CTUG (Circulation Tech Users Group) meeting on Wednesday September 21st. The new Message Bee system will be discussed as well as dealing with damaged library materials and circulating video games. I will report back to library staff as needed.

Karelisa Kimmel, Adult Collections and Communications Librarian

- A subscription for a lifestyle database called Learn It Live was purchased for all RCLS Libraries. We have been promoting it.

- Fall is a big time in Publishing, so there are a lot of new releases and anticipated bestsellers and the shelves are filling up. As always, space is an issue so we will try to ramp up weeding efforts. We donated some weeded items to a local women's center.
- Our September eNews and Adult Programming emails went out at the start of the month. Carole compiled new email subscribers for our email marketing program and we are up to almost 900 recipients.
- The Fall newsletter (Oct-Dec) is in the works...and will be shorter/cheaper

Joy Buckhout, Adult Programming and Outreach Coordinator

- We are reaching out to local businesses and organizations to explore ways to partner and collaborate.
- We have set up 2 bulletin boards with flyers for most all of our Programs for the current month.
- In August, we averaged 3-4 Adult programs per week and we opened some programming up to Tweens/Teens where appropriate.
- We are moving forward with many of the programs that have proven popular: Fiber Arts and Watercolors, as well as Bookbinding and Paper Arts. We are wrapping up the outdoor Yoga up at 117 and looking for some indoor space as we move into the cooler months. We have also had many requests for bringing back chair yoga and reaching out to find another space other than RHO.
- In the upcoming months we will be offering Defensive Driving, Basket Weaving and many programs for Seniors (Medicare, Rx Drug Costs, Wills & Health Proxies, and Identity Theft).
- We had our first "Talk" up at the Pyngyp Schoolhouse on Art History (French Impressionism) and look forward to bringing more historical talks there in the future.
- We are experimenting and exploring best practices for reaching everyone and promoting the programs.

Carole Gomez, Office Manager/Bookkeeper

- As of September 19th, the Annual Appeal Fund totals \$12,477.00 as compared with the 2021 total (11/30/2021) of \$12,268.00. The Summer Newsletter totaled \$1,320 which is included.
- Library Statistics for August include forty (40) new patrons. There were an amazing 1,955 in-person visitors as well as 76 computer sessions. Website visits remains stable at 1,568.
- There were seven (7) requests for Notary services during August.

- Outreach services were accessed three (3) times through the Books By Mail program. A total of eight (8) patrons take advantage of this opportunity.
- Campbell Fire Inspection conducted the annual check of our seven fire extinguishers. Two needed replacement (front & back doors).
- The HVAC system will have a winterizing appointment on/about October 15th as recommended by Culhane Heating & Air Conditioning.
- As you know, we offer in-house proctor service as requested. Stanford University in California offers an online high school. A Stony Point student is registered and attending this school year. I was contacted by the University, completed an eligibility questionnaire as a proctor, was accepted and will assist the Stony Point family this school year.
- During August, I completed a few “back burner” projects.
 - All new patrons with email addresses 2021 through 2022 as well as the email addresses of 2022 Annual Appeal donors have been compiled and added to the E-Newsletter mailing list.
 - The W-9 book has been reorganized, verified against QuickBooks and brought up to date.
 - The Accounts Payable files from January through May 2022 were updated as recommended by Berard & Associates during the audit and are awaiting Alice’s signature.

Additional Notes:

**ROSE MEMORIAL CIRCULATION STATISTICS
AUGUST 2022**

	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	YTD 2022
Adult Collection									
Fiction Books	306	294	381	307	279	295	349	370	2581
New Fiction	144	96	54	30	66	74	67	70	601
Express Books	225	151	216	191	209	206	227	225	1650
Large Print Books	131	126	157	129	135	142	155	209	1184
Non Fiction Books	159	177	189	206	188	134	169	163	1385
Total Adult Books	965	844	844	997	863	877	851	967	1037
CD/Audio	34	53	13	28	15	35	30	48	256
DVD	290	178	239	215	174	158	154	126	1534
Misc.									
Periodicals	58	36	36	35	61	38	61	50	375
TOTAL ADULT CIRC	1347	1111	278	288	250	1082	245	224	4825

Juvenile Collection									
Fiction Books	391	541	745	671	484	505	663	939	4939
Non-Fiction Books	85	132	172	175	142	55	93	154	923
Express Books	0	0	0	0	0				0
Total Juv Books	476	673	846	917	846	626	560	756	1093
CD/Audio	3	0	2	5	2	7	1	0	20
DVD	12	63	64	97	18	31	47	109	441
Misc.				6		0	3		9
Periodicals	0			2	1	1	0	6	10
TOTAL Juvenile Circ	491	736	110	66	21	39	51	115	6427

YA Collection									
Fiction Books	45	45	58	77	38	27	63	69	422
Non-Fiction Books	0	5	1	0	1	3	20	4	34
Express Books	4	3	0	0	0	0	1	0	4
CD/Audio	0		0	0	0	0	0	0	0
DVD	0		0	0	0	1	0	0	0
TOTAL YA Circ	49	53	77	39	31	84	73	73	465

Graphic Books	78	99	92	110	57	80	92	166	774
Games	19	14	22	10	12	14	23	41	155

GRAND TOTAL	1984	2013	2294	2441	1882	1806	2218	2749	17387
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All Books	1568	149	2065	1896	1599	1522	1899	2369	13067
All AV	339	294	318	345	209	233	232	283	2253
Periodicals	58	36	36	37	62	37	61	56	383
Games	19	14	22	10	12	14	23	41	155
Misc	0	0	0	6	0	0	3	0	9
TOTAL	1984	2013	2294	2441	1882	1806	2218	2749	17387



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2023 Budget Ballot

The Board of Trustees of the _____
Library on this day _____ of _____ 2022 approved a
resolution to

accept

not to accept

the Ramapo Catskill Library System 2023 Budget, as presented.

Board President *(signature)*

Please return by 4 p.m.

Monday, November 14, 2022

to

Grace Riario, Executive Director
Ramapo Catskill Library System



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September 1, 2022

Dear Member Library Board Presidents and Directors:

I am pleased to announce that the RCLS Board of Trustees approved the 2023 Operating Budget on August 15, 2022, with a 0% increase to the RCLS Service Fee. Last year, we embarked on a journey, the *Path Forward*, to change the way RCLS provides IT and ILS Services to member libraries with the primary goal of strengthening cyber security. This change impacted the member libraries' finances; thus, it was essential for RCLS to keep its operational costs from further impacting library budgets.

The most significant contributor to the RCLS 2023 Budget was the increase in State Aid of \$175,900. This increase in State Aid provided RCLS with the ability to pay for network switches which RCLS Fully Supported or RCLS Hybrid Supported libraries may need for separating their public and staff networks to combat cyber security threats. We removed the Executive Director's salary allocation from the ILS Services budget, reducing ILS payroll expenses by \$6,500. The RCLS Board of Trustees approved a 0% increase to the RCLS Service Fee.

State Aid to member libraries also increased by \$81,700; we hope this increase will help offset some of the IT costs that the reinstated PC/Laptop Replacement Program will bring to RCLS IT Supported libraries in 2023. In 2022, a change was made to extend the useful life of workstations used for RCLS purposes from 4 years to 5 years before replacement.

The telecommunications cost was offset by 63% via E-Rate in 2022. In 2023, the telecommunication cost will be covered 100% by E-Rate funding.

RCLS programs, coupled with services, are vital as together we move forward to meet the evolving, ever-demanding environment in which libraries serve their communities. Thus, we are investing an additional \$7,600 into Equity, Diversity and Inclusion (EDI) initiatives, legal fees to support member libraries' needs, sustainability projects and educational opportunities for member library staff. We hope this investment will help member libraries better equip and train their staff, while improving the overall experience for patrons.

RCLS would like to invite all member library Trustees and Directors to learn more about how the budget was prepared and to have an opportunity to ask questions. The RCLS Fiscal Officer, Stephen Hoefer, and I invite you to participate in one of the budget discussions scheduled for September, as budgeting is essential to our joint goal of financial security. We hope these discussions will be mutually beneficial and informative for everyone.

We also extend an invitation to the 2022 RCLS Virtual Annual Meeting and Awards Presentation.

Please join us for these events by visiting the RCLS website, under the link for the calendar at [Calendar – Ramapo Catskill Library System \(rcls.org\)](https://www.rcls.org)

Please note that registration *is required* for attendance at the Annual Meeting and the Budget Discussions. Registration is necessary to receive an email, which will be sent one (1) day prior to the event, containing the Zoom link. The scheduled dates are listed below:

2022 Virtual Annual Meeting - Friday, September 16, 2022 (10AM-12PM)

Budget Discussion - Tuesday, September 20, 2022 (7 PM–8 PM)

Budget Discussion - Tuesday, September 27, 2021 (7 PM–8 PM)

Finally, please find the following important documents included in this letter for your review.

1. 2023 Budget Highlights & Reference Guide
2. 2023 Budget (including the 2023 RCLS Service Fee by library)
3. 2023 ILS Services Support Costs – Schedule B
4. 2023 Budget Ballot **(due by 11/14/22)**

I look forward to a continued fruitful and productive working relationship. Thank you for your time, should you have any questions please do not hesitate to contact me.

Sincerely,



Grace Riario
Executive Director

Encls.

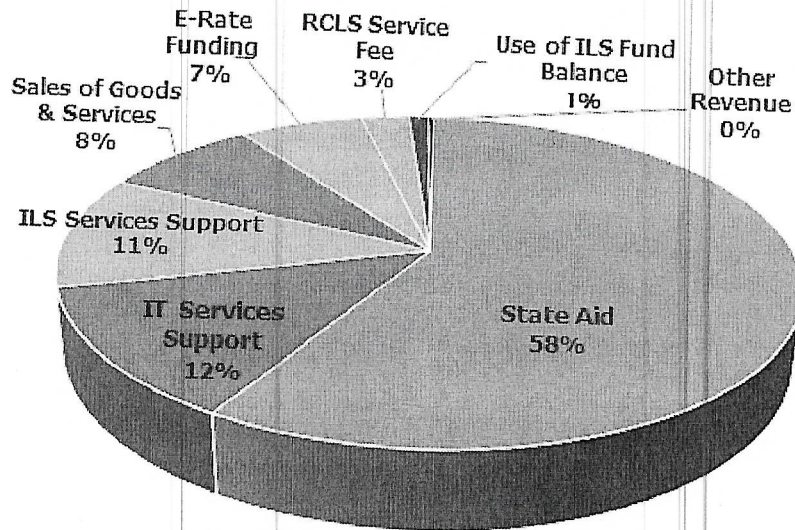


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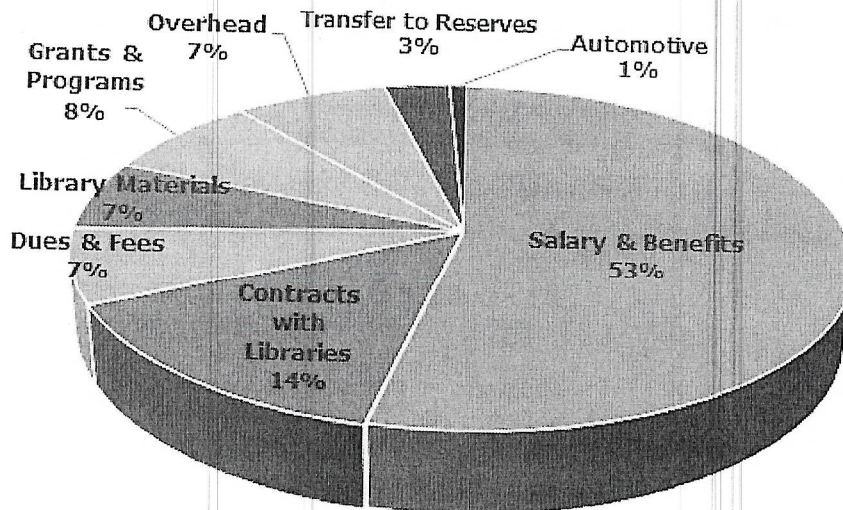
2023 Budget Highlights Reference Guide 09/01/22

The 6 most interesting things about the 2023 RCLS Budget

1. There is a 0% increase in the RCLS 2023 Service Fee.
2. RCLS restated the 2022 ANSER Budget to reflect IT and ILS Services Support as two separate budgets. This information assists member libraries as they compare 2022 costs to 2023 costs.
3. State Aid to RCLS has increased by \$175,900, State Aid to Member Libraries has increased by \$81,700 and State Aid to Other Agencies has increased by \$33,500. Advocacy works. These funds have allowed RCLS to invest in additional IT security measures and our staff.
4. One security measure in the IT 2023 budget is to help protect member libraries Fully Supported and Hybrid Supported networks. RCLS will purchase and install switches to separate the RCLS supported public and staff network traffic. The switch cost was identified on the 2023 Menu of IT Services as one-time hardware costs. RCLS will now cover that cost.
5. All Telecommunications costs for IT and ILS Services will be covered by E-Rate funds for 2023. The Federal E-Rate program has been modernized, resulting in faster payments.
6. The IT Services, Transfer to the PC/Laptop Replacement Program was suspended in 2022 as the useful life of a PC and Laptop for RCLS purposes was extended from 4-years to 5-years. In 2023, the PC/Laptop Replacement Program costs have been reinstated.



State Aid	\$ 2,977,100
IT Services Support	635,700
ILS Services Support	568,300
Sales of Goods & Services	416,900
E-Rate Funding	329,900
RCLS Service Fee	127,800
Use of ILS Fund Balance	50,900
Other Revenue	15,000
TOTAL REVENUE	\$ 5,121,600



Salary & Benefits	\$ 2,727,300
Contracts with Libraries	726,100
Dues & Fees	362,600
Library Materials	332,700
Grants & Programs	387,300
Overhead	380,700
Transfer to Reserves	163,100
Automotive	41,800
TOTAL APPROPRIATIONS	\$ 5,121,600

REFERENCE GUIDE: 2023 BUDGET HIGHLIGHTS

PREAMBLE

The goal of the RCLS *Path Forward* is to maintain the most secure system-wide technology network for Supported member libraries in the most cost-effective manner. One step to achieving this goal, was to take ANSER operations and split them into ILS Services and IT Services. The 2022 ANSER Budget was restated into 2022 ILS and IT Budgets.

INCOME

NYS STATE AID

The 2023 RCLS Budget is based on the same funding as the State approved for 2022 and is \$175,900 more. These additional funds allow RCLS to invest in IT security measures and our staff.

IT SERVICES SUPPORT

IT Services Support was calculated by taking IT Equipment that RCLS currently supports (ANSER equipment) and applying a 15% reduction to reflect libraries choosing to go IT Independent. The actual IT Services Support will be determined mid-October 2022, after the 2023 Menu of IT Services has been submitted by member libraries on or before the deadline of October 1, 2022. RCLS is committed to supporting IT Services through the *Path Forward* transition period.

ILS SERVICES SUPPORT

ILS Services Support Costs - Schedule B provides the detailed information, per library, based on the ILS Support formula. This new formula considers a 3-year average of circulation and holdings, and a minimum support amount. ILS Services Support costs have increased by 5% over 2022. MessageBee, a new communication service approved by the Directors' Association, accounts for 2.5% of the increase and the remaining 2.5% represents an increase in operating costs.

GOODS & SERVICES

This line consists of estimated revenue for services and pass-through purchases, such as: System-Wide E-Content Pool at \$201,000; Consumer Report Pool at \$37,900; movie licensing at \$16,000; etc. This is where the purchasing power of the consortium provides outstanding return on investments for member libraries. The offsetting expense code is Contracts with Libraries.

RCLS IT Services are intended for Fully Supported and Hybrid Supported libraries. As such, less equipment purchases and RCLS labor has been budgeted. Envisionware costs have moved from Goods & Services to the IT Services Support line.

ILS Goods & Services consists of two pass-through purchases: Hoopla Connector at \$5,800 and SymphonyWeb licenses at \$5,000.

REFERENCE GUIDE: 2023 BUDGET HIGHLIGHTS

RCLS SERVICE FEE

With the increase in State Aid, the RCLS Board is proud to present a 0% increase in the RCLS Service Fee.

E-RATE FUNDING

The amount collected annually for E-Rate is applied against future telecommunications billed to member libraries. Member libraries are enjoying a 63% rebate on the fiber network costs and backup internet. The Federal E-Rate Program has been modernized which resulted in RCLS receiving E-Rate funds ten months sooner. All IT & ILS Telecommunications expenses will be covered by E-Rate for 2023.

TRANSFER FROM FUND BALANCE

RCLS has budgeted the use of \$155,000 to support IT Services during this transition year.

The Director's Association approved the purchase and installation of ASPEN, a new discovery layer for the catalog, at a cost of \$78,000 from the ILS Fund Balance. Some of that cost was incurred in 2022 and \$50,900 is slated for 2023.

EXPENSES

PAYROLL EXPENSES

The allocation of RCLS Payroll to ANSER was unchanged for the past 10 years or more. The table below details the new Payroll allocation for General, IT Services and ILS Services. RCLS has a total of 27 Full Time Equivalents (FTE): 19 FTE are General; 5.0 FTE are IT Services and 2.6 FTE are ILS Services. The Executive Director's salary was removed from ILS Services resulting in a (\$6,500) reduction in ILS Payroll from 2022.

Job Title	General	IT Services	ILS Services
Executive Director	95%	5%	0%
Fiscal Officer	80%	10%	10%
Asst. Fiscal Officer	30%	45%	25%
Software Analyst and Admin.	5%	0%	95%
Software Support Specialist	10%	20%	70%
IT Manager and Network Admin.	18%	57%	25%
Assistant Network Administrator	3%	67%	30%
IT and Network Specialist	0%	100%	0%
IT Services Coordinator	0%	100%	0%
IT Services Technician	0%	100%	0%
% of Total Payroll	66%	22%	12%

REFERENCE GUIDE: 2023 BUDGET HIGHLIGHTS

EMPLOYEE BENEFITS

Benefits are budgeted to increase by \$46,900 or 6% overall, almost entirely due to health insurance. Benefits are allocated to IT Services and ILS Services based on the percentage of total payroll for each Service.

HOSPITALIZATION

The New York State Health Insurance Plan (NYSHIP) is budgeted to increase by \$46,000 for active employees. A 10% increase in premiums and employee utilization is expected.

RETIREMENT

A small decrease is budgeted to bring it in line with actual expenses.

EQUIPMENT, FURNITURE & FIXTURES (over \$2,500)

A new VOIP phone system and multi-year maintenance at \$30,000.

The purchase of switches to secure the RCLS supported network at \$48,700.

LIBRARY MATERIALS

Central Library Development Aid (CLDA) and Central Book Aid (CBA) has been combined into Central Library Service Aid (CLSA) by the Division of Library Development and has increased by \$28,000. These funds now total \$332,400 and support library services and library material as recommended by the System Services Committee.

OFFICE SUPPLIES

As well as typical office supplies, PC's, laptops, and equipment costing under \$2,500 are budgeted in this expense line. The overall budget has decreased by (\$8,900).

TELECOMMUNICATIONS

This expense is primarily the cost of the private fiber network. E-Rate funds will cover all Telecommunications expenses for ILS Services and IT Services in 2023. The slight increase of \$3,200 is the result of increasing bandwidth.

TRAVEL

RCLS is anticipating travel and in-person meetings next year. The increase in General Travel is due to the ALA Mid-Winter Conference in 2023. The increase in ILS Travel is for the new Software Analyst & Administrator to attend the NYLA Conference and PULISDO Conference.

CONTRACTS WITH LIBRARIES

On the General side of the budget this account includes \$201,000 for the E-Content Pool and \$104,400 of other pass-through purchases such as the Database Pool, movie licenses, and other coordinated purchases. The IT Services has decreased as RCLS expects pass-through purchases of IT equipment to reduce.

REFERENCE GUIDE: 2023 BUDGET HIGHLIGHTS

PROFESSIONAL FEES

Included in this line are payroll processing fees, general purpose attorney, Propay Fees and CPA audit costs. The (\$44,900) reduction in this line is because the cost of original cataloging is no longer an outsourced service and there is no cost for the RCLS website redesign in the 2023 budget.

CONTINUING ED – RCLS Staff

Continuing Education expense has decreased by (\$1,400).

RCLS PROGRAMS

This line shows a large increase of 21%. Initiatives this year include:

- Equity, Diversity & Inclusion Initiative at \$10,000
- Legal Support to Libraries at \$10,000
- Minisink Valley Public Library Initiative at \$17,500
- Sustainability Initiative at \$5,700

In addition, another \$7,600 was added to the Adult Services programs to focus on cyber security and IT training. The Total RCLS Program budget increased to \$64,200.

SOFTWARE/HARDWARE MAINT. & SUBS

This includes hardware and software support, both annual contracts and multi-year contracts under \$2,500. The General side shows a \$35,000 increase which will support a SonicWall cyber security tool, another critical step in securing the network.

IT Services costs have increased \$9,100 due to a new SonicWall General Management System and a 3-year renewal of the Teamviewer software, necessary tools to secure and manage the network.

ILS Services costs includes the SirsiDynix annual software licensing agreement/maintenance at \$128,300, and other annual maintenance contracts of \$47,400. The \$73,800 increase is due to the ASPEN Discovery layer, being paid for with ILS Fund Balance, and the new MessageBee Service.

BUILDING REPAIRS & MAINT

FUELS AND UTILITIES

We continue to enjoy savings from RCLS upgrading to LED lighting and reduced energy costs by participating in MEGA, a third-party energy reseller for governmental agencies. Utilities are budgeted to increase by only \$900.

REFERENCE GUIDE: 2023 BUDGET HIGHLIGHTS

OTHER OPERATION & MAINTENANCE

Includes the following: trash removal, cleaning the building, groundskeeping, snow plowing and sanding, fire extinguisher maintenance, septic cleaning, fire and burglar alarm protection and other miscellaneous items.

REPAIRS TO BUILDING

This includes general upkeep of \$10,500 and painting/repairing the exterior at \$25,000

NYS Aid

The \$79,500 increase is a result of RCLS recognizing the full State Aid for County Jails and State Correction Facilities. Previously, RCLS only budgeted what was needed to cover payroll relating to these services. This year we are budgeting the full amount of State Aid, as we do with all other State Aid lines.

TRANSFER TO OTHER FUNDS

The IT Services, Transfer to the PC/Laptop Replacement Program was suspended in 2022 as the useful life of a PC and Laptop was extended for RCLS purposes from 4-years to 5-years. In 2023, the Replacement Program costs have been reinstated.

The ILS Services, Transfer to ILS Capital Fund has been reduced to \$40,500 in 2023. In November, the ANSER Capital Fund will be separated into the ILS Capital Fund and IT Capital Fund. Until the funds are separated, funding has been reduced.

Transfer to the RCLS Capital Vehicle Fund remains the same at \$20,000. The purpose of this is to support replacements of the six RCLS Delivery Service vans on a rotating schedule.



Income	2022 BUDGET - ANSER restated into ILS & IT				2023	
	GENERAL	IT	ILS	TOTAL	GENERAL	IT
NYS Aid Library Systems	\$ 1,863,900	\$ -	\$ -	\$ 1,863,900	\$ 2,039,800	\$ -
NYS Aid Member Libraries	658,500	-	-	658,500	740,200	-
NYS Aid Other Agencies	30,800	-	-	30,800	64,300	-
NYS Construction Aid	-	-	-	-	132,800	-
ILS Services Support	-	-	576,400	576,400	-	-
IT Services Support	-	719,900	-	719,900	-	635,700
Goods & Services	285,200	135,600	-	420,800	306,900	99,200
RCLS Service Fee	127,800	-	-	127,800	127,800	-
NYLA Advocacy & Donations	5,000	-	-	5,000	5,000	-
Interest	5,000	-	4,000	9,000	4,000	1,000
E-Rate Funding	-	184,700	-	184,700	-	317,500
Transfer from PC Repmt. Fund	-	3,000	-	3,000	-	3,000
Transfer from General Fund Balance	-	-	-	-	(155,000)	155,000
Transfer from ILS Fund Balance	-	-	85,000	85,000	-	-
Total Income	\$ 2,976,200	\$ 1,043,200	\$ 665,400	\$ 4,684,800	\$ 3,265,800	\$ 1,211,400
Expense						
Payroll Expenses	\$ 1,101,000	\$ 365,100	\$ 221,600	\$ 1,687,700	\$ 1,186,900	\$ 395,800
Employee Benefits	598,400	177,700	107,800	883,900	634,500	191,100
Equipment, Furniture & Fixtures	15,000	-	-	15,000	30,000	48,700
Library Materials	304,400	-	-	304,400	332,400	300
Office Supplies	23,200	13,000	300	36,500	12,500	11,600
Telecommunications	900	317,900	8,800	327,600	900	317,500
Postage	2,500	100	-	2,600	1,400	-
Marketing & Promotion	17,700	-	-	17,700	15,300	-
Advocacy Costs	16,100	-	-	16,100	16,100	-
Travel	34,800	4,800	700	40,300	39,000	4,300
Contracts with Libraries	283,700	128,500	-	412,200	305,400	89,900
Professional Fees	80,000	1,300	2,800	84,100	35,100	1,000
Continuing Ed - RCLS Staff	7,000	4,600	2,500	14,100	5,100	5,800
RCLS Programs	53,200	-	-	53,200	64,200	-
Membership Dues	4,400	-	100	4,500	5,000	-
Software/Hardware Maint. & Subs	16,400	10,000	173,800	200,200	51,400	19,100
Cataloging Tools	24,700	-	-	24,700	26,700	-
Building Repairs & Maint	92,000	17,800	11,500	121,300	121,500	21,200
Vehicle Maint. & Operation	37,200	2,400	-	39,600	39,300	2,500
NYS Aid	243,600	-	-	243,600	323,100	-
Transfers To Other Funds	20,000	-	135,500	155,500	20,000	102,600
Total Expense	\$ 2,976,200	\$ 1,043,200	\$ 665,400	\$ 4,684,800	\$ 3,265,800	\$ 1,211,400
Net Activity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Board of Trustees

BUDGET	
ILS	TOTAL
-	\$ 2,039,800
-	740,200
-	64,300
-	132,800
568,300	568,300
-	635,700
10,800	416,900
-	127,800
-	5,000
2,000	7,000
12,400	329,900
-	3,000
-	-
50,900	50,900
\$ 644,400	\$ 5,121,600
215,100	\$ 1,797,800
103,900	929,500
-	78,700
-	332,700
3,500	27,600
12,400	330,800
-	1,400
-	15,300
-	16,100
4,400	47,700
-	395,300
3,200	39,300
1,800	12,700
-	64,200
200	5,200
247,600	318,100
-	26,700
11,800	154,500
-	41,800
-	323,100
40,500	163,100
\$ 644,400	\$ 5,121,600
-	\$ -

\$ Change				% Change			
GENERAL	IT	ILS	TOTAL	GENERAL	IT	ILS	TOTAL
\$ 175,900	\$ -	\$ -	\$ 175,900	9%	-	-	9%
81,700	-	-	81,700	12%	-	-	12%
33,500	-	-	33,500	109%	-	-	109%
132,800	-	-	132,800	-	-	-	-
-	-	(8,100)	(8,100)	-	-	-1%	-1%
-	(84,200)	-	(84,200)	-	-12%	-	-12%
21,700	(36,400)	10,800	(3,900)	8%	-27%	-	-1%
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
(1,000)	1,000	(2,000)	(2,000)	-20%	-	-50%	-22%
-	132,800	12,400	145,200	-	72%	-	79%
-	-	-	-	-	-	-	-
(155,000)	155,000	-	-	-	-	-	-
-	-	(34,100)	(34,100)	-	-	-40%	-40%
\$ 289,600	\$ 168,200	\$ (21,000)	\$ 436,800	10%	16%	-3%	9%
\$ 85,900	\$ 30,700	\$ (6,500)	\$ 110,100	8%	8%	-3%	7%
36,100	13,400	(3,900)	45,600	6%	8%	-4%	5%
15,000	48,700	-	63,700	100%	-	-	425%
28,000	300	-	28,300	9%	-	-	9%
(10,700)	(1,400)	3,200	(8,900)	-46%	-11%	1067%	-24%
-	(400)	3,600	3,200	-	-	41%	1%
(1,100)	(100)	-	(1,200)	-44%	-100%	-	-46%
(2,400)	-	-	(2,400)	-14%	-	-	-14%
-	-	-	-	-	-	-	-
4,200	(500)	3,700	7,400	12%	-10%	529%	18%
21,700	(38,600)	-	(16,900)	8%	-30%	-	-4%
(44,900)	(300)	400	(44,800)	-56%	-23%	14%	-53%
(1,900)	1,200	(700)	(1,400)	-27%	26%	-28%	-10%
11,000	-	-	11,000	21%	-	-	21%
600	-	100	700	14%	-	100%	16%
35,000	9,100	73,800	117,900	213%	91%	42%	59%
2,000	-	-	2,000	8%	-	-	8%
29,500	3,400	300	33,200	32%	19%	3%	27%
2,100	100	-	2,200	6%	4%	-	6%
79,500	-	-	79,500	33%	-	-	33%
-	102,600	(95,000)	7,600	-	-	-70%	5%
\$ 289,600	\$ 168,200	\$ (21,000)	\$ 436,800	10%	16%	-3%	9%



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**Ramapo Catskill Library
2023 RCLS Services Fee -
08/15/22 Approved by RCLS Bo**

Library Name	Minimum Fee	2021 Population Annual Report Question 1.24	% of Total Population	Fee Based on Population	2021 Debt Service Annual Report Question 12.31
Albert Wisner Public Library	\$ 1,250	23,647	3.23%	\$ 1,114	\$ -
Blauvelt Free Library	1,250	5,689	0.78%	268	-
Chester Public Library	1,250	11,981	1.64%	565	-
Cornwall Public Library	1,250	16,841	2.30%	794	-
Cragsmoor Free Library	1,250	449	0.06%	21	-
Daniel Pierce Library	1,250	6,402	0.87%	302	-
Ellenville Public Library and Museum	1,250	12,869	1.76%	606	-
Ethelbert B. Crawford Public Library	1,250	18,358	2.51%	865	360,063
Fallsburg Library	1,250	10,674	1.46%	503	-
Finkelstein Memorial Library	1,250	113,031	15.43%	5,326	-
Florida Public Library	1,250	4,991	0.68%	235	-
Gardiner Library	1,250	5,713	0.78%	269	61,277
Goshen Public Library And Historical Society	1,250	18,063	2.47%	851	497,894
Greenwood Lake Public Library	1,250	6,189	0.84%	292	-
Haverstraw Kings Daughters Public Library	1,250	32,540	4.44%	1,533	634,494
Highland Falls Library	1,250	3,900	0.53%	184	-
Josephine-Louise Public Library	1,250	6,978	0.95%	329	-
Liberty Public Library	1,250	10,650	1.45%	502	150,050
Livingston Manor Free Library	1,250	3,483	0.48%	164	-
Mamakating Library District	1,250	9,915	1.35%	467	20,254
Moffat Library Of Washingtonville	1,250	24,399	3.33%	1,150	698,750
Monroe Free Library	1,250	19,737	2.69%	930	90,553
Montgomery Free Library	1,250	3,814	0.52%	180	-
Nanuet Public Library	1,250	13,468	1.84%	635	-
New City Free Library	1,250	46,030	6.28%	2,169	-
Newburgh Free Library	1,250	65,923	9.00%	3,106	-
Nyack Library	1,250	14,699	2.01%	693	435,875
Orangeburg Library	1,250	4,568	0.62%	215	-
Palisades Free Library	1,250	827	0.11%	39	-
Pearl River Public Library	1,250	15,564	2.12%	733	-
Piermont Library District	1,250	2,510	0.34%	118	-
Pine Bush Area Public Library District	1,250	17,023	2.32%	802	11,974
Port Jervis Free Library	1,250	17,498	2.39%	825	-
Roscoe Free Library	1,250	2,086	0.28%	98	-
Rose Memorial Library Association	1,250	15,059	2.06%	710	-
Sloatsburg Public Library	1,250	3,039	0.41%	143	-
Suffern Free Library	1,250	28,617	3.91%	1,348	417,419
Sunshine Hall Free Library	1,250	2,530	0.35%	119	-
Tappan Library	1,250	6,613	0.90%	312	195,081
Thrall Public Library District of Middletown	1,250	54,179	7.39%	2,553	-
Tomkins Cove Public Library	1,250	1,376	0.19%	65	-
Tuxedo Park Library	1,250	3,624	0.49%	171	70,000
Valley Cottage Free Library	1,250	9,107	1.24%	429	-
Wallkill Public Library	1,250	6,491	0.89%	306	-
West Nyack Free Library	1,250	9,597	1.31%	452	-
Western Sullivan Public Library	1,250	10,576	1.44%	498	-
Woodbury Public Library	1,250	11,353	1.55%	535	-
TOTALS	\$ 58,750	732,670		\$ 34,525	\$ 3,643,684

y System

0% Increase

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2021 Expenditures Annual Report 12.32 less Debt Service Q12.31	% of Total Expenditures	Fee Based on Expenditures	TOTAL 2023 FEE	Service Fee as a % of Total Expenditures	Library	Total 2022 Fee	\$ Change From 2022	% Change From 2022
1,358,266	2.26%	\$ 781	\$ 3,145	0.23%	WAR	\$ 3,222	\$ (77)	-2%
819,678	1.37%	471	1,989	0.24%	BLV	1,994	(5)	0%
643,607	1.07%	370	2,185	0.34%	CHS	2,199	(14)	-1%
1,141,814	1.90%	657	2,700	0.24%	COR	2,722	(22)	-1%
66,356	0.11%	38	1,309	1.97%	CRG	1,307	2	0%
495,658	0.83%	285	1,837	0.37%	GRH	1,806	31	2%
984,262	1.64%	566	2,422	0.25%	EPL	2,319	103	4%
836,431	1.39%	481	2,596	0.31%	MTC	2,599	(3)	0%
316,099	0.53%	182	1,935	0.61%	FBR	1,952	(17)	-1%
7,537,526	12.56%	4,335	10,911	0.14%	FML	10,587	324	3%
457,471	0.76%	263	1,748	0.38%	FPL	1,742	6	0%
262,926	0.44%	151	1,670	0.64%	GAR	1,657	13	1%
1,556,627	2.59%	895	2,996	0.19%	GOS	3,116	(120)	-4%
1,225,271	2.04%	705	2,246	0.18%	GRL	2,074	172	8%
4,991,607	8.31%	2,871	5,654	0.11%	HAV	5,680	(26)	0%
264,532	0.44%	152	1,586	0.60%	HFL	1,563	23	1%
600,103	1.00%	345	1,924	0.32%	WAL	1,933	(9)	0%
276,435	0.46%	159	1,911	0.69%	LIB	1,934	(23)	-1%
181,981	0.30%	105	1,519	0.83%	LIV	1,513	6	0%
294,695	0.49%	169	1,887	0.64%	MAM	1,869	18	1%
1,145,197	1.91%	659	3,058	0.27%	WAS	3,052	6	0%
1,295,950	2.16%	745	2,925	0.23%	MFL	2,925	(0)	0%
62,274	0.10%	36	1,466	2.35%	MNG	1,480	(14)	-1%
2,558,127	4.26%	1,471	3,356	0.13%	NAN	3,307	49	1%
4,181,156	6.96%	2,404	5,824	0.14%	NWC	6,131	(307)	-5%
5,105,805	8.50%	2,936	7,293	0.14%	NFL	7,403	(110)	-1%
2,499,480	4.16%	1,437	3,380	0.14%	NYK	3,347	33	1%
598,731	1.00%	344	1,810	0.30%	ORG	1,826	(16)	-1%
473,097	0.79%	272	1,561	0.33%	PAL	1,547	14	1%
2,501,776	4.17%	1,439	3,422	0.14%	PRL	3,622	(200)	-6%
367,362	0.61%	211	1,580	0.43%	PMT	1,618	(38)	-2%
261,442	0.44%	150	2,203	0.84%	PBL	2,207	(4)	0%
1,011,509	1.68%	582	2,656	0.26%	PTJ	2,698	(42)	-2%
98,303	0.16%	57	1,405	1.43%	ROS	1,403	2	0%
499,173	0.83%	287	2,247	0.45%	STP	2,281	(34)	-1%
445,071	0.74%	256	1,649	0.37%	SLO	1,652	(3)	0%
2,406,744	4.01%	1,384	3,983	0.17%	SUF	4,058	(75)	-2%
63,805	0.11%	37	1,406	2.20%	ELD	1,407	(1)	0%
675,433	1.13%	388	1,950	0.29%	TAP	1,936	14	1%
3,334,312	5.55%	1,917	5,721	0.17%	MID	5,644	77	1%
218,332	0.36%	126	1,440	0.66%	TCL	1,427	13	1%
628,775	1.05%	362	1,782	0.28%	TUX	1,757	25	1%
2,197,537	3.66%	1,264	2,943	0.13%	VCL	2,859	84	3%
330,630	0.55%	190	1,746	0.53%	WAK	1,756	(10)	-1%
1,119,706	1.87%	644	2,346	0.21%	WNY	2,340	6	0%
969,928	1.62%	558	2,306	0.24%	WSPL	2,207	99	4%
674,911	1.12%	388	2,173	0.32%	CVL	2,120	53	2%
\$ 60,035,911		\$ 34,525	\$ 127,800	0.21%		\$ 127,800	\$ -	0%

Same as 2022