

ROSE MEMORIAL LIBRARY ASSOCIATION
79 East Main Street, Stony Point, New York 10980

Regular Meeting of the Board of Trustees

Thursday, December 17, 2020

Zoom Meeting 6:30 pm

Agenda

I. Call to Order

II. Adoption of Minutes:

Regular Meeting November 18, 2020 *

III. Public Comment

IV. Friends of the Library

V. Finance – Report Narrative

Approval of Disbursements month ending November 30, 2020 *

Financial Reports for November 2020 *

VI. Reports

A. Director

1. Report

B. Board Committees -

1. Finance & Budget

3. Policy -

4. Planning – Survey

5. Technology

VII. Old Business Community Survey Amanda Pagan-Glass

VIII. New Business –

XI. Adjournment *

**=motion required*

Next Scheduled Regular Meeting:

12.10.20

Wednesday, January 20, 2021 @ 6:30 P.M.

ROSE MEMORIAL LIBRARY ASSOCIATION
79 East Main Street, Stony Point, NY 10980

REGULAR MEETING OF THE BOARD OF TRUSTEES
On-line meeting with Board and Director
Wednesday, November 18th, 2020

MINUTES

- I. Call to Order: Present, James Brooks, Hollis Griffin, Ted Needleman, Amanda Pagan-Glass, James Mahoney (Library Director)**
- II. Adoption of Minutes, Regular Meeting from October 22, 2020***
- III. Public Comments: None**
- IV. Finance**
 - a. Narrative Report (Director)**
 - b. Approval of Disbursements, month ending October 31, 2020.*
Approved.**
 - c. Financial Reports for October, accepted**
- V. Reports**
 - a. Director's Report**
 - b. Board Committees**
 - i. Marketing & Fundraising, Discussion about producing a webinar, charge?, advantages/disadvantages, additional fees?**
 - ii. Amanda Pagan-Glass continues to process the results of the public survey.**
 - iii. Discussion re: raffle for a car which may raise potential \$20,000; interest?, permit/license with NYS?**
- VI. Old Business, Progress of sale of 61 East Main St. property. In the hands of the attorneys.**
- VII. New Business, Approval of new job descriptions, postponed discussion.**
- VIII. Executive Session***
- IX. Announcements**
- X. Adjournment***

Next Scheduled Meeting, Wednesday, December 16, 2020, at 6:30pm

ROSE MEMORIAL LIBRARY ASSOCIATION
79 East Main Street, Stony Point, New York 10980

Regular Meeting of the Board of Trustees

Thursday, December 17, 2020

Zoom Meeting 6:30

Director's Report

At the end of the last Board Meeting (November 18th) , the last word was that someone from the Board would "call me".to consider the business that was left unfinished. I am still waiting for that call, but in the meantime I have carried on, working with the staff, both in the library and at home. I have found it difficult working with a fragmented schedule of staff, where each day there is a different individual with limited time to assist me.

Then two weeks ago I was back in the hospital for three days, and out for the rest of that week. Other staff have also had sick days and of course Oscar is still out from his accident. He does assist us with changes on the webpage, so we are still keeping the public informed.

Regarding the sale of 61 East Main, the only news I have yet, is that the tenant passed away intestate and the attorneys are handling whatever needs to be done to clear the estate of the deposit \$2,500 and anything else. The tenant's relative informed me that she has cleared the apartment. I am looking for the key so we can check on the water and heating. I have contacted both Mr Randall and Mr Schofield, attorneys, and they are handling the case.

We have returned from several weeks of allowing the public inside, for limited times, and now are operating only on daily curbside service, as are almost all the other libraries in the county.

Most of my time in recent weeks has been spent in calculating the results of the Community Survey. I have just made a short report to Amanda so she can speak of this at the meeting. There are many administrative details that I would like to pass on for the future when the time comes.

James Mahoney
Library Director

Rose Memorial Library Association

Profit & Loss

November 2020

	<u>Nov 20</u>
Ordinary Income/Expense	
Income	
4014 · Fundraising Income - Appeal	20
4015 · Investment Income	11
4016 · Gifts and Donations	14
4031 · Library Charges	81
4032 · Other Income	115
4038 · Rental Income - 61 E. Main	1,225
Total Income	<u>1,465</u>
Gross Profit	1,465
Expense	
6001 · Salaries	21,961
6002 · Benefits	2,234
6007 · Office Postage	125
6010 · Repairs and Maintenance	2,118
6011 · Health Insurance Premiums Paid	840
6017 · Utilities	17
6018 · Insurance	1,548
6019 · Dues/Fees	146
6043 · Retirement 403B	0
6051 · Computer Technical Support	380
6101 · Capital Expenditures	
6100 · Books	1,431
6150 · AV	2,368
Total 6101 · Capital Expenditures	<u>3,799</u>
6200 · Programs	721
6300 · Supplies	645
6819 · Covid 19 Expenses	40
Total Expense	<u>34,575</u>
Net Ordinary Income	(33,110)
Other Income/Expense	
Other Expense	
6800 · Net Payroll	0
Total Other Expense	<u>0</u>
Net Other Income	<u>0</u>
Net Income	<u><u>(33,110)</u></u>

Rose Memorial Library Association
YTD Profit & Loss Budget vs. Actual
January through November 2020

Ordinary Income/Expense	Jan - Nov 20	Budget	\$ Over Budget	% of Budget
Income				
4000 · Tax Levy	200,000	200,000	0	100%
4001 · Local Public Funds	295,000	295,000	0	100%
4010 · LLSWA State Aid	3,097	3,960	(863)	78%
4011 · Grants & Aid	0	1,000	(1,000)	0%
4014 · Fundraising Income - App	2,747	8,229	(5,482)	33%
4015 · Investment Income	16,506	18,333	(1,827)	90%
4016 · Gifts and Donations	223	0	223	100%
4018 · Friends - Income	0	183	(183)	0%
4031 · Library Charges	1,163	3,667	(2,504)	32%
4032 · Other Income	1,778	3,575	(1,797)	50%
4038 · Rental Income - 61 E. Mai	13,475	0	13,475	100%
Total Income	533,989	533,947	42	100%
Gross Profit	533,989	533,947	42	100%
Expense				
6001 · Salaries	320,762	322,514	(1,752)	99%
6002 · Benefits	29,975	31,908	(1,933)	94%
6007 · Office Postage	1,716	1,833	(117)	94%
6008 · Accounting & Other Prof I	5,519	1,238	4,281	446%
6009 · Legal	3,170	6,100	(2,930)	52%
6010 · Repairs and Maintenance	27,778	18,747	9,031	148%
6011 · Health Insurance Premiur	16,461	21,397	(4,936)	77%
6015 · Telecommunications	1,229	2,790	(1,561)	44%
6017 · Utilities	7,580	7,929	(349)	96%
6018 · Insurance	6,180	6,174	6	100%
6019 · Dues/Fees	2,452	1,664	788	147%
6028 · Sewer Taxes	1,456	700	756	208%
6031 · Internet Access	1,586	1,483	103	107%
6032 · Ansernet Service Fee	13,641	12,039	1,602	113%
6034 · Software Licensing Fees	0	1,760	(1,760)	0%
6035 · Newsletters	1,512	5,531	(4,019)	27%
6036 · Fundraising	538	2,950	(2,412)	18%
6043 · Retirement 403B	0	0	0	0%
6045 · Advertising and Promotio	1,936	3,942	(2,006)	49%
6046 · Movie Licensing Contract	387	565	(178)	68%
6050 · RCLS Service Fee	2,195	2,195	0	100%
6051 · Computer Technical Supp	6,340	2,750	3,590	231%
6052 · New Library Website	0	500	(500)	0%
6053 · Website Hosting Fee	420	600	(180)	70%
6101 · Capital Expenditures				
6022 · Fixed Asset & Capital F	413	2,475	(2,062)	17%
6100 · Books	20,839	24,796	(3,957)	84%
6150 · AV	18,350	13,109	5,241	140%
Total 6101 · Capital Expenditure	39,602	40,380	(778)	98%
6125 · Serials	3,947	3,881	66	102%
6200 · Programs	3,901	9,799	(5,898)	40%
6300 · Supplies	8,639	15,492	(6,853)	56%
6819 · Covid 19 Expenses	4,606			
Total Expense	513,528	526,861	(13,333)	
Net Ordinary Income	20,461	7,086	13,375	
Other Income/Expense				
Other Expense				
6800 · Net Payroll	0			
Total Other Expense	0			
Net Other Income	0			
Net Income	20,461	7,086	13,375	

Rose Memorial Library Association
YTD Profit & Loss Budget vs. Actual
January through November 2020

<u>Jan - Nov 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
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Cash Balances:	01/01/2020	11/30/2020
Operating Acct - TD Bank	108,931.84	161,419.55
Payroll Acct -TD Bank	45.32	19.76
Savings Acct - TD Bank	7,497.25	7,500.68
Bank CDs - Future Fund	0.00	0.00
Bank CDs - Other	0.00	0.00
Petty Cash	97.01	131.26
Merrill Lynch	468,760.24	436,722.04
Total	585,331.66	605,793.29

Rose Memorial Library Association
Profit & Loss Pre Year Comparison
January through November 2020

	Jan - Nov 20	Jan - Nov 19	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · Tax Levy	200,000.00	200,000.00	0.00	0.0%
4001 · Local Public Funds	295,000.00	295,000.00	0.00	0.0%
4010 · LLSWA State Aid	3,087.00	3,974.40	-877.40	-22.08%
4011 · Grants & Aid	0.00	1,000.00	-1,000.00	-100.0%
4014 · Fundraising Income - Appeal	2,747.17	4,337.97	-1,590.80	-36.67%
4015 · Investment Income	16,506.34	10,673.89	5,832.45	54.64%
4016 · Gifts and Donations	222.95	609.50	-386.55	-63.42%
4018 · Friends - Income	0.00	10.00	-10.00	-100.0%
4031 · Library Charges	1,163.43	3,013.84	-1,850.41	-61.4%
4032 · Other Income	1,778.00	5,153.86	-3,375.86	-65.5%
4038 · Rental Income - 61 E. Main	13,475.00	13,475.00	0.00	0.0%
Total Income	533,989.89	537,248.46	-3,258.57	-0.61%
Expense				
6001 · Salaries	320,762.20	335,390.71	-14,628.51	-4.36%
6002 · Benefits	29,975.24	31,698.60	-1,723.36	-5.44%
6007 · Office Postage	1,715.74	1,599.70	156.04	10.0%
6008 · Accounting & Other Prof Fees	5,519.00	3,850.00	1,669.00	43.35%
6009 · Legal	3,170.00	2,382.50	787.50	33.05%
6010 · Repairs and Maintenance	27,778.15	20,032.99	7,745.16	38.66%
6011 · Health Insurance Premiums Paid	16,460.71	15,848.79	611.92	3.86%
6015 · Telecommunications	1,228.65	1,306.05	-77.40	-5.93%
6017 · Utilities	7,580.20	8,669.34	-1,089.14	-12.56%
6018 · Insurance	6,180.35	3,475.00	2,705.35	77.85%
6019 · Dues/Fees	2,452.11	1,948.91	503.20	25.82%
6026 · Miscellaneous	0.00	200.00	-200.00	-100.0%
6028 · Sewer Taxes	1,455.73	1,349.73	106.00	7.85%
6031 · Internet Access	1,585.64	1,501.59	84.05	5.6%
6032 · Ansernet Service Fee	13,641.38	12,535.28	1,106.10	8.82%
6034 · Software Licensing Fees	0.00	563.55	-563.55	-100.0%
6035 · Newsletters	1,512.08	6,854.85	-5,342.77	-77.94%
6036 · Fundraising	537.99	2,072.25	-1,534.26	-74.04%
6043 · Retirement 403B	0.00	1,125.00	-1,125.00	-100.0%
6045 · Advertising and Promotion	1,936.00	3,898.22	-1,962.22	-50.34%
6046 · Movie Licensing Contract	387.00	567.70	-180.70	-31.83%
6050 · RCLS Service Fee	2,195.23	2,275.04	-79.81	-3.51%
6051 · Computer Technical Support	6,340.00	7,000.00	-660.00	-9.43%
6053 · Website Hosting Fee	419.68	699.71	-280.03	-40.02%
6101 · Capital Expenditures				
6022 · Fixed Asset & Capital Purchases	0.00	2,842.00	-2,842.00	-100.0%
6022 · New Site Plan Expenses	413.46	455.28	-41.82	-9.19%
Total 6022 · Fixed Asset & Capital Purchases - Other	413.46	3,297.28	-2,883.82	-87.46%
6100 · Books	20,838.53	23,645.36	-2,806.83	-11.87%
6150 · AV	18,350.15	13,833.30	4,516.85	32.65%

Rose Memorial Library Association
Profit & Loss Report Year Comparison
January through November 2020

	Jan - Nov 20	Jan - Nov 19	\$ Change	% Change
Total 6101 - Capital Expenditures	39,602.14	40,775.94	-1,173.80	-2.88%
6125 - Serials	3,947.21	4,279.21	-332.00	-7.76%
6200 - Programs	3,901.00	9,922.50	-6,021.50	-60.69%
6300 - Supplies	8,639.11	11,053.53	-2,414.42	-21.84%
6819 - Covid 19 Expenses	4,605.72	0.00	4,605.72	100.0%
8500 - Misc expenses	0.00	800.00	-800.00	-100.0%
Total Expense	513,528.26	533,636.69	-20,108.43	-3.77%
Net Ordinary Income	20,461.63	3,611.77	16,849.86	466.53%
Other Income/Expense				
Other Income				
6800* - Unrealized gain (loss)	0.00	14,589.09	-14,589.09	-100.0%
Total Other Income	0.00	14,589.09	-14,589.09	-100.0%
Other Expense				
6800 - Net Payroll	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	14,589.09	-14,589.09	-100.0%
Net Income	20,461.63	18,200.86	2,260.77	12.42%

Rose Memorial Library Association
Cash Disbursement Report
As of November 30, 2020

1000 - Operating Account - TD Bank

Date	Num	Name	Memo	Paid Amount
11/03/2020			Deposit	1,299
11/04/2020	9182	Blackstone Audio, Inc.	Audio Books	(101)
11/04/2020	9183	Brodart - Books	Books	(1,246)
11/04/2020	9184	Demco Software	Annual Subscription - Evanced	(1,323)
11/04/2020	9185	Lauren Cozza	5 Virtual Zumbini classes (11/18, 11/25, 12/2, 12/9 & 12/16)	(250)
11/04/2020	9186	Midwest Tape	Digital Reading Technology (Hoopla)	(231)
11/04/2020	9187	Partly-Whats, Inc. db/a Vanguard Cleani	Monthly Cleaning - November 2020	(1,250)
11/04/2020	9188	Pitney Bowes Global Financial Services LL	Postage Meter rental 10/20/2020-11/9/2021 Late Fee	(32)
11/04/2020	9189	Rockland Carting	Garbage/Recycle	(110)
11/04/2020	9190	Staples	Office Supplies	(174)
11/04/2020	9191	Valerie Vendrame	Virtual Zoom Family Bedtime - 11/16, 11/23, 11/30, 12/7/2020	(200)
11/06/2020		ADP	PAYROLL PROCESSING FEES -	(69)
11/07/2020			Payroll Transfer	(11,700)
11/10/2020			Deposit	107
11/12/2020			Deposit	13
11/17/2020			Deposit	34
11/18/2020	9192	Avaya Financial Services	Phone Rental	(90)
11/18/2020	9193	Blackstone Audio, Inc.	Audio Books	(140)
11/18/2020	9194	DEMCO, Inc.	Library Supplies	(94)
11/18/2020	9195	KeyBank		(832)
11/18/2020	9196	Leader Carpet Hardwood & Tile	Repair downstairs carpet after sewer backup	(339)
11/18/2020	9197	Nyack Library	Reimbursement Lost Item	(16)
11/18/2020	9198	Oxford Health Plans	Health Insurance - December 2020	(879)
11/18/2020	9199	Partly-Whats, Inc. db/a Vanguard Cleani	Custodial Supplies	(118)
11/18/2020	9200	Purchase Power	Postage Meter Late Fee	(32)
11/18/2020	9201	Quill Corporation	Office & Custodial Supplies	(46)
11/18/2020	9202	SUEZ Water New York	Water Bill Account	(17)
11/18/2020	9203	Tech Spectrum IT Consulting, Inc.	Remote monitoring and virus monitoring	(380)
11/18/2020	9204	Ulica National	Commercial, Workers Comp and Auto Insurance	(2,024)
11/20/2020	EFT	ADP	PAYROLL PROCESSING FEES -	(68)
11/20/2020	EFT	Pitney Bowes - reserve acct	Replenish Postage Reserve Account	(125)
11/21/2020			Payroll Transfer	(11,650)
11/21/2020	9205	Amazon.com	Deposit	(873)
11/24/2020			Interest	45
11/30/2020				9
				(32,902)

Total 1000 - Operating Account - TD Bank

ADDENDUM TO CASH RECEIPTS DISBURSEMENTS REPORT

January 1, 2020 - December 31, 2020

As of November 30, 2020

Budget Line/ Description	Jan-Nov 30	Annual Budget	\$ Over Budget	Increase	Revised Budget
4038 Rental Income 61 E. Main not budgeted	\$ 13,475	\$ -	\$ 13,475	\$ 13,475	\$ 13,475
6008 Accounting & Prof Fees Sale of 61 E. Main	\$ 5,519	\$ 1,350	\$ 4,169	\$ 4,281	\$ 5,631
6010 Repairs and Maintenance	\$ 27,778	\$ 22,935	\$ 4,843	\$ 4,843	\$ 27,778
6018 Insurance	\$ 6,180	\$ 6,174	\$ 6	\$ 6	\$ 6,180
6019 Dues/Fees	\$ 2,452	\$ 1,815	\$ 637	\$ 637	\$ 2,452
6028 Sewer Taxes 61 E. Main not budgeted	\$ 1,456	\$ 700	\$ 756	\$ 756	\$ 1,456
6032 Ansernet Service Fee	\$ 13,641	\$ 12,039	\$ 1,602	\$ 1,602	\$ 13,641
6051 Computer Tech Support	\$ 6,340	\$ 3,000	\$ 3,340	\$ 3,340	\$ 6,340
6125 Serials	\$ 3,947	\$ 4,234	\$ (287)	\$ (287)	\$ 3,947
6819 Covid 19 Expenses	\$ 4,606	\$ -	\$ 4,606	\$ 4,606	\$ 4,606
				\$ 19,784	\$ 72,031

Rose Memorial Library Association

Balance Sheet

As of November 30, 2020

	Nov 30, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 · Operating Account - TD Bank	161,419.55
1005 · Payroll Acct - TD Bank	19.76
1006 · Savings - Special Funds	7,500.68
1040 · Petty Cash	131.26
Total Checking/Savings	169,071.25
Accounts Receivable	
1110 · Accounts Receivable	
1111 · Accrued Interest Income	-7,678.72
1110 · Accounts Receivable - Other	1,089.63
Total 1110 · Accounts Receivable	-6,589.09
Total Accounts Receivable	-6,589.09
Other Current Assets	
1033 · Merrill Lynch Cash Acct	47,964.43
1036 · Merrill Lynch Cash - Future Fund	42,480.50
1201 · Merrill Lynch Investment Acct	
1202 · Municipal Bonds	
1206 · Discount/Premiums Paid	34,245.46
1202 · Municipal Bonds - Other	252,188.37
Total 1202 · Municipal Bonds	286,433.83
1208 · Municipal Bonds - Future Fund	
1209 · Discounts/Premiums-Future Fund	10,045.20
1208 · Municipal Bonds - Future Fund - Other	115,148.00
Total 1208 · Municipal Bonds - Future Fund	125,193.20
1201 · Merrill Lynch Investment Acct - Other	-66,372.77
Total 1201 · Merrill Lynch Investment Acct	345,254.26
1450 · Prepaid expenses	4,036.25
Total Other Current Assets	439,735.44
Total Current Assets	602,217.60
Fixed Assets	
1802 · Land - 61 East Main Street	472,263.00
1803 · Land Improvements-61 E. Main	5,850.00
1804 · Land Improve - 61 E. - Acc Depr	-5,096.00
1808 · Land Improve - 79 E - Acc Depr	-93,243.00
1810 · Buildings	
1811 · Acc Depr - Bldg	-114,933.00
1810 · Buildings - Other	137,574.00
Total 1810 · Buildings	22,641.00
1814 · Bldg Improvements-Sewer	186,556.00
1820 · Furniture & Fixtures	
1821 · Acc Depr -F & F	-11,558.00
1820 · Furniture & Fixtures - Other	18,885.13
Total 1820 · Furniture & Fixtures	7,327.13
1830 · Books/Videos	
1831 · Acc Depr - B/V/S	-182,655.00
1830 · Books/Videos - Other	337,578.58
Total 1830 · Books/Videos	154,923.58

Rose Memorial Library Association

Balance Sheet

As of November 30, 2020

	<u>Nov 30, 20</u>
1835 · Equipment	
1836 · Acc Depr - Equipmnt	-16,017.00
1835 · Equipment - Other	17,140.20
Total 1835 · Equipment	<u>1,123.20</u>
1840 · Building-61 East Main Street	
1841 · Acc Depr-Building-61 East Main	-26,535.00
1840 · Building-61 East Main Street - Other	95,150.26
Total 1840 · Building-61 East Main Street	<u>68,615.26</u>
Total Fixed Assets	<u>820,960.17</u>
TOTAL ASSETS	<u>1,423,177.77</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2150 · Accrued expenses - other	17,219.98
2620 · Escrow Payable-61 East Main	2,400.00
Total Other Current Liabilities	<u>19,619.98</u>
Total Current Liabilities	<u>19,619.98</u>
Total Liabilities	19,619.98
Equity	
3010 · Unrestrict (retained earnings)	-296,305.64
3998 · Fund Balance	1,679,401.80
Net Income	20,461.63
Total Equity	<u>1,403,557.79</u>
TOTAL LIABILITIES & EQUITY	<u>1,423,177.77</u>

Rose Memorial Library Statistics

	November 2020	YTD 2020	November 2019	YTD 2019
Circulation:	1973	19408	3762	44210
Inter Library Loan				
- Borrowed	501	4257	625	7685
- Loaned	728	6429	718	8719
Registered Users	5662	N/A	5584	N/A
Reference Transactions				
- Adult	0	1136	607	6083
- Children's	0	131	85	1196
Library Visitors	1273	10738	2739	33272
Public Computer Sessions	41	399	89	1424
Web Analytics				
- Visitors	593	7637	803	8701
-Number of Visits	1209	14068	1544	16763
- Page Visits	2301	24849	2474	25473

Programs: (Breakdown attached)	November 2020		November 2019	
	# of Programs	Attendance	# of Programs	Attendance
- Adult	1	0	15	75
- Young Adult	1	14	1	2
- Children's	7	122	17	214

Date	Children's Program	Attendance
10-Nov	Take & Make Turkey Craft and Activity Sheets	46
12-Nov	Take & Make Reading Buddy	16
16-Nov	Family Bedtime Yoga 6:30 pm	7
18-Nov	Zumbini 11 am	11
23-Nov	Family Bedtime Yoga 6:30 pm	10
25-Nov	Zumbini 11 am	26
30-Nov	Family Bedtime Yoga 6:30 pm	6
	Total	122

Young Adult Program		
20-Nov	Teen Loot Box- Journaling	14
	Total	14

Young Adult Program		
23-Nov	Unclaimed Funds	0

Circulation Statistics

Rose Memorial Library

	November YTD 2020		November YTD 2019	
Adult Collection				
Fiction Books	295	2688	418	5079
New Fiction	10	132	23	272
Express Books	184	1768	382	3950
Large Print Books	149	1139	153	2078
Non Fiction Books	123	1114	211	2482
Total Adult Books	761	6841	1187	13861
CD/Audio	42	547	112	1384
DVD	234	2775	570	6086
Misc.	0	3	2	24
Periodicals	24	450	112	1040
TOTAL ADULT CIRC	1061	10616	1983	22395
Juvenile Collection				
Fiction Books	536	5461	1131	14001
Non-Fiction Books	101	949	151	1655
Express Books	0	3	0	11
Total Juv Books	637	6413	1282	15667
CD/Audio	4	36	12	110
DVD	140	1083	290	3274
Misc.	0	0	0	0
Periodicals	4	27	2	28
TOTAL Juvenile Circ	785	7559	1586	19079
YA Collection				
Fiction Books	23	322	76	669
Non-Fiction Books	7	38	10	161
Express Books	0	1	1	3
CD/Audio	0	1	0	15
DVD	0	15	3	77
TOTAL YA Circ	30	377	90	925
Graphic Books	77	736	84	1491
Games	20	120	19	320
GRAND TOTAL	1973	19408	3762	44210
All Books	1505	14351	2640	31852
All AV	420	4457	987	10946
Periodicals	28	477	114	1068
Games	20	120	19	320
Misc	0	3	2	24
	1973	19408	3762	44210