

Rose Memorial Library

79 East Main Street, Stony Point, New York 10980

Regular Meeting of the Board of Trustees

On-line meeting with Board and Director

No public can attend due to CoronaVirus-19 restrictions

The meeting is being video recorded and will be available to the public in at least two weeks

Wednesday, September 16, 2020 6:30 pm

AGENDA

I. Call to Order

II. Adoption of Minutes

Regular Meeting, August 19, 2020 *

III. Public Comments

IV. Finance

- a. Narrative Report (Director)
- b. Approval of Disbursements. Month ending August 31, 2020 *
- d. Financial Reports for August 2020 *

V. Reports

- a. **Director's Report**, August 14 – Sept 13, 2020
- b. **Board Committees**
 - Marketing & Fundraising -
 - Facilities & Capital Projects
 - Finance & Budget –
 - Long Range Plan Committee -
 - Technology

VI Old Business

- a. Progress of sale of 61 East Main St Property:

VII. New Business

VIII. Executive Session *

IX Announcements

X. Adjournment*

**=motion required*

*Next Scheduled Meeting October 21, 2020 at 6:30 pm**

9.13.20

ROSE MEMORIAL LIBRARY
79 East Main Street
STONY POINT, NEW YORK
BOARD OF TRUSTEES MINUTES
Regular Meeting August 19, 2020 (Zoom Meeting)

Present: (5/5) James Brooks, Hollis Griffin Jr, Ted Needleman, Amanda Pagan-Glass, Rebecca Sanders. (James Mahoney, Library Director)

The meeting opened at 6:35pm as a Zoom meeting.

Minutes of previous meetings:

Upon motion by James Brooks, and 2d by Amanda Pagan-Glass the minutes of the Regular Meeting on July 15th were unanimously approved.

Upon motion by Hollis Griffin and 2d by Ted Needleman the minutes of the Special Meeting on July 22nd were unanimously approved

Upon motion by James Brooks and 2d by Ted Needleman the minutes of Special Meeting on July 24th were unanimously approved.

Upon motion by James Brooks and 2d by Rebecca Sanders the minutes of the Special Meeting on August 10th were unanimously approved.

Public Comments: None

Finance –Mr Mahoney reviewed the Financial Narrative expressing some doubt whether our current operating funds (\$117,447) would be sufficient until the School District Tax funds arrive. He will seek an advance if this proves to be the case.

Cash Disbursements – The key (6largest) expenses were highlighted in the narrative report, and the complete list provided in the disbursement report as of July 31, 2020. Motion to approve made by James Brooks and 2nd by Rebecca Sanders was unanimously approved.

Financial Reports: Ted Needleman requested that the bookkeeper provide a monthly report giving the budget lines by actual figures YTD vs. the Budget YTD. The Director will pass on the request to Laura Grisar.

The Profit and Loss report for July 2020, showed a net income of (\$46,502); A YTD P&L report was also included as of July 31, 2020. All reports were unanimously approved upon motion by Ted Needleman and 2d by James Brooks.

Director's Report.

Jim Mahoney reviewed his monthly report. Our curbside service continues successfully (no public inside – 18 hrs per wk) and we have expanded to allowing public browsing in the library (31 hours per week). Considerable discussion was held on the new standards for NY public libraries ordered by the State Library. Three new standards will be added in 2021, and the annual reporting of the library's compliance must now relate to our own Long Range Plan of service. Mr. Mahoney delivered a temporary Long Range plan for the next three years to RCLS, saving us from needing to seek a variance. A comparison sheet for the new and old standards was distributed.

The Long Range Planning Committee, consisting of James Brooks, Amanda Pagan-Glass and James Mahoney will continue its work to produce a 2021-2023 Plan.

Committee Reports:

Long Range Planning: Ms. Pagan-Glass, Chair, reported on the progress of the formulation of the new Long Range Plan. Stage 1 is a community survey that will be bulk-mailed to all Town residents, expected to be in the mail in September. The survey can also be completed by computer on line.

Old Business: Sale of 61 East Main St property. Upon motion by James Brooks and 2nd by Amanda Pagan-Glass the board approved going back to [REDACTED] and expressing our regret that there was a lapse communication and request that they review the competing higher bid for the property and whether they can equal it or surpass it. Expressing apologies for any confusion.

Randall Beach, our attorney is drawing up the agreement of sale, and will send it to the Buyer's attorney, Dwight Joyce. Suggested closing date is September 31, 2020.

New Business: Communication received from the Stony Point Ambulance Corps through former President Christina Mandara that the Corps is close to an agreement with a prospective buyer. They ask us not to park our cars on their property. The Director stated that he has repeatedly told them that we are not going to police parking on their property.

There is a question of "two allotted spaces" which needs to be identified, as well as the responsibility of the retaining wall on the east side of the ambulance/library property, which is deteriorating where it ends at the library. The Board agreed that it would be a good idea to have an up-to-date survey of the library property, and the Director will make arrangements.

Upon motion by Hollis Griffin, and 2d by Rebecca Sanders the meeting adjourned
at 7:38pm

Submitted by
James Mahoney

FINANCIAL NARRATIVE

For Board Meeting September 16, 2020

The financial reports for this month reflect income and expenses as of August 31, 2020. As of that date we had \$ **43,548** on deposit in our TD Bank operating account.

We had income of \$ \$4,987 in August and expenses of \$ \$46,701

The **Merrill** investment accounts had a net portfolio value of \$ 459,138 as of August 31, 2020, down (\$1,188.89) from the previous month

There were two payrolls in June (transfers of \$ 28,700, salaries and benefits)

The largest expenditures were for:

Brodart (Books) \$6,089; Utica National (1/4ly Insurance) \$1,78; Vanguard Cleaning (expanded) \$1,250; Oxford Health Plans \$1,759; Amazon.com (DVDs) \$1,278;

The Operating Account available balance as of September 9th is actually \$36,236.

08/12/20

James Mahoney
Library Director

Rose Memorial Library Association Profit & Loss

August 2020
Aug 20

Ordinary Income/Expense	
Income	
4 · Contributed support	1
4014 · Fundraising Income - Appeal	25
4015 · Investment Income	3,375
4016 · Gifts and Donations	22
4031 · Library Charges	89
4032 · Other Income	250
4038 · Rental Income - 61 E. Main	1,225
Total Income	<u>4,987</u>
Gross Profit	4,987
Expense	
6001 · Salaries	26,828
6002 · Benefits	2,343
6007 · Office Postage	125
6009 · Legal	675
6010 · Repairs and Maintenance	1,442
6011 · Health Insurance Premiums Paid	1,680
6015 · Telecommunications	222
6017 · Utilities	1,815
6018 · Insurance	1,548
6019 · Dues/Fees	55
6031 · Internet Access	291
6043 · Retirement 403B	0
6051 · Computer Technical Support	428
6101 · Capital Expenditures	
6100 · Books	6,307
6150 · AV	1,643
Total 6101 · Capital Expenditures	<u>7,950</u>
6125 · Serials	280
6200 · Programs	240
6300 · Supplies	390
6819 · Covid 19 Expenses	389
Total Expense	<u>46,701</u>
Net Ordinary Income	(41,714)
Other Income/Expense	
Other Expense	
6800 · Net Payroll	0
Total Other Expense	<u>0</u>
Net Other Income	<u>0</u>
Net Income	<u>(41,714)</u>

Rose Memorial Library Association
YTD Profit & Loss Budget vs. Actual
January through August 2020

	Jan - Aug 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4 · Contributed support	1			
4000 · Tax Levy	0	0	0	0%
4001 · Local Public Funds	295,000	295,000	0	100%
4010 · LLSWA State Aid	0	3,960	(3,960)	0%
4011 · Grants & Aid	0	1,000	(1,000)	0%
4014 · Fundraising Income - Appe	2,084	7,833	(5,749)	27%
4015 · Investment Income	14,153	13,333	820	106%
4016 · Gifts and Donations	152	0	152	100%
4018 · Friends - Income	0	133	(133)	0%
4031 · Library Charges	735	2,667	(1,932)	28%
4032 · Other Income	1,374	2,600	(1,226)	53%
4038 · Rental Income - 61 E. Main	9,800	0	9,800	100%
Total Income	323,299	326,526	(3,227)	99%
Gross Profit	323,299	326,526	(3,227)	99%
Expense				
6001 · Salaries	233,549	234,555	(1,006)	100%
6002 · Benefits	22,196	23,206	(1,010)	96%
6007 · Office Postage	1,310	1,333	(23)	98%
6008 · Accounting & Other Prof Fe	5,519	900	4,619	613%
6009 · Legal	2,445	4,575	(2,130)	53%
6010 · Repairs and Maintenance	20,151	12,679	7,472	159%
6011 · Health Insurance Premiums	14,057	15,561	(1,504)	90%
6015 · Telecommunications	1,006	2,029	(1,023)	50%
6017 · Utilities	6,226	5,767	459	108%
6018 · Insurance	4,632	4,631	1	100%
6019 · Dues/Fees	2,098	1,210	888	173%
6028 · Sewer Taxes	1,456	700	756	208%
6031 · Internet Access	1,295	1,079	216	120%
6032 · Ansernet Service Fee	10,398	9,029	1,369	115%
6034 · Software Licensing Fees	0	0	0	0%
6035 · Newsletters	1,512	3,688	(2,176)	41%
6036 · Fundraising	538	550	(12)	98%
6043 · Retirement 403B	0	0	0	0%
6045 · Advertising and Promotion	0	2,867	(2,867)	0%
6046 · Movie Licensing Contract	387	565	(178)	68%
6050 · RCLS Service Fee	2,195	2,195	0	100%
6051 · Computer Technical Suppo	4,155	2,000	2,155	208%
6052 · New Library Website	0	500	(500)	0%
6053 · Website Hosting Fee	420	600	(180)	70%
6101 · Capital Expenditures				
6022 · Fixed Asset & Capital Pl	413	1,800	(1,387)	23%
6100 · Books	13,030	18,033	(5,003)	72%
6150 · AV	13,738	9,534	4,204	144%
Total 6101 · Capital Expenditures	27,181	29,367	(2,186)	93%
6125 · Serials	2,215	2,823	(608)	78%
6200 · Programs	2,830	7,694	(4,864)	37%
6300 · Supplies	6,694	11,267	(4,573)	59%
6819 · Covid 19 Expenses	4,096			
Total Expense	378,561	381,370	(2,809)	99%
Net Ordinary Income	(55,262)	(54,844)	(418)	101%
Other Income/Expense				
Other Expense				
6800 · Net Payroll	0			
Total Other Expense	0			
Net Other Income	0			
Net Income	(55,262)	(54,844)	(418)	

Rose Memorial Library Association
YTD Profit & Loss Budget vs. Actual
 January through August 2020

	<u>Jan - Aug 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cash Balances:	1/1/2020	8/31/2020		
Operating Acct - TD Bank	108,931.84	36,087.52		
Payroll Acct -TD Bank	45.32	14,610.98		
Savings Acct - TD Bank	7,497.25	7,499.75		
Bank CDs - Future Fund	0.00	0.00		
Bank CDs - Other	0.00	0.00		
Petty Cash	97.01	150.00		
Merrill Lynch	468,760.24	471,720.12		
Total	585,331.66	530,068.37		

Rose Memorial Library Association

Balance Sheet

As of August 31, 2020

Aug 31, 20

ASSETS

Current Assets

Checking/Savings

1000 · Operating Account - TD Bank	36,087.52
1005 · Payroll Acct - TD Bank	14,610.98
1006 · Savings - Special Funds	7,499.75
1040 · Petty Cash	150.00

Total Checking/Savings 58,348.25

Accounts Receivable

1110 · Accounts Receivable	
1111 · Accrued Interest Income	-7,678.72
1110 · Accounts Receivable - Other	1,089.63
Total 1110 · Accounts Receivable	<u>-6,589.09</u>

Total Accounts Receivable -6,589.09

Other Current Assets

1033 · Merrill Lynch Cash Acct	82,962.90
1036 · Merrill Lynch Cash - Future Fund	2,480.11
1201 · Merrill Lynch Investment Acct	
1202 · Municipal Bonds	
1206 · Discount/Premiums Paid	93.56
1202 · Municipal Bonds - Other	251,009.93
Total 1202 · Municipal Bonds	<u>251,103.49</u>
1208 · Municipal Bonds - Future Fund	
1209 · Discounts/Premiums-Future Fund	785.20
1208 · Municipal Bonds - Future Fund - Other	165,669.20
Total 1208 · Municipal Bonds - Future Fund	<u>166,454.40</u>
1201 · Merrill Lynch Investment Acct - Other	-31,280.78

Total 1201 · Merrill Lynch Investment Acct 386,277.11

1450 · Prepaid expenses 4,036.25

Total Other Current Assets 475,756.37

Total Current Assets 527,515.53

Fixed Assets

1802 · Land - 61 East Main Street	472,263.00
1803 · Land Improvements-61 E. Main	5,655.00
1804 · Land Improve - 61 E. - Acc Depr	-4,901.00
1807 · Future Bldg Constr Exps - 2005	48,215.25
1808 · Land Improve - 79 E - Acc Depr	-93,243.00

1810 · Buildings

1811 · Acc Depr - Bldg	-114,933.00
1810 · Buildings - Other	137,574.00

Total 1810 · Buildings 22,641.00

1814 · Bldg Improvements-Sewer 186,556.00

1820 · Furniture & Fixtures

1821 · Acc Depr -F & F	-11,558.00
1820 · Furniture & Fixtures - Other	18,885.13

Total 1820 · Furniture & Fixtures 7,327.13

1830 · Books/Videos

1831 · Acc Depr - B/V/S	-182,655.00
1830 · Books/Videos - Other	337,578.58

Total 1830 · Books/Videos 154,923.58

1835 · Equipment

1836 · Acc Depr - Equipmnt	-16,017.00
1835 · Equipment - Other	17,140.20

Total 1835 · Equipment 1,123.20

1840 · Building-61 East Main Street

Rose Memorial Library Association

Balance Sheet

As of August 31, 2020

Aug 31, 20

1841 · Acc Depr-Building-61 East Main	-26,535.00
1840 · Building-61 East Main Street - Other	95,150.26
Total 1840 · Building-61 East Main Street	<u>68,615.26</u>
Total Fixed Assets	<u>869,175.42</u>
TOTAL ASSETS	<u>1,396,690.95</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2150 · Accrued expenses - other	17,219.98
2620 · Escrow Payable-61 East Main	2,400.00
Total Other Current Liabilities	<u>19,619.98</u>
Total Current Liabilities	<u>19,619.98</u>
Total Liabilities	19,619.98
Equity	
3010 · Unrestrict (retained earnings)	-247,067.54
3998 · Fund Balance	1,679,401.80
Net Income	-55,263.29
Total Equity	<u>1,377,070.97</u>
TOTAL LIABILITIES & EQUITY	<u>1,396,690.95</u>



**Director's Report
Rose Memorial Library
September 13, 2020
For the Board Meeting of Wednesday,
September 16, 2020
James Mahoney, Director**

General: The past month brought several distractions to my usual routines. Johnny Fix It's crew finally came in to perform the work agreed in order to transform the Local History Room into my office, or actually to share both functions. My office desk was stripped of the upper portion with the storage units and moved across the hall. Reference books were dispatched elsewhere and the High School Yearbooks put in their place. One Local History shelving unit was moved across the room to take the place of the yearbooks, and the unit that previously held the two public computers was moved across to the general office and received the upper storage units that had blessed my desk. Right now it is working, but I still need to have cable and electric run to my desk so I can have my computer with me. One of the big things for me, was the installation of a wooden door leading into the Front Room. The walls need some paint and other details but it a great improvement for me.

The Building: The Fix Its painted the exterior railings on the front steps and the ramp in the rear, as well and replacing all the ceiling bulbs in the front room, my office, and the general Office. Carole Gomez has been adding some nice touches to the Office. Outside the crew installed a small white picket fence to shield our trash bins and move them out of the way from the exit door.

Ramapo Catskill Library System: The Director's Association had a long meeting last Wednesday where the 2021 RCLS budget was a main topic of discussion. RCLS is anticipating a 20-25% reduction in state aid as a result of the state budget deficit. Our service fee for RCLS services (non-Automation) will increase \$0.98. This was instituted several years due to state cuts, and the member libraries pay for services that formerly the state would have funded. Our ANSER fees, that the member libraries fund almost entirely, are going up \$1,065 (to \$14,706). Our cost for online Consumer Reports will be raised by \$830.

RCLS revenue shortfall is estimated at \$294,600 in 2021. The libraries will go back to being able to draw from the collections of all 48 libraries in the system on September 22nd.

The 2021 charges for our Overdrive Pool expenses will go down 5% (to \$2,6300) as a result of calculation by the circulation of each library. In the 12 months ending June 2020 RML circulated 9,299 "E-Books"

I recommend that you read the informative, if not disheartening, RCLS 2021 Budget Highlights Reference Guide (8/31/20) 7p

Personnel: Rosina and Ann are now fully retired, as I stretched out their accumulated benefit time until now. We are open on Sundays now since three days ago, and of course it will take time for word to get around. Almost all Sundays we will open for browsing, as it so short a time. We are searching for a weekend replacement for Marie-Elena since she has already left for Highland Falls.

We had a staff meeting on September 2d by Zoom. Discussed schedules and other things dealing with service to the public. i.e. When we are closed for curbside, and people come to the door, instead of starting off by saying “we’re closed right now” staff to ask “how can I help you”. Most of the people who knock on the door during at that time just to make a copy or use the computer, or pick up a book already on the hold shelf. I also said I am looking to make a rule that all full-time people must work one evening and participation in weekend rotation. I did not get any negative reactions. Finally I asked for more control of the noise level by staff conversations, especially in the Front Room.

COVID 19: We all smell of disinfectant, but it is a good reason. A recent scientific study by REALM for library needs found that the virus can possibly remain on plastic book covers for up to six days, so all the RCLS libraries have changed to a Quarantine period of seven days. That means that all materials that are returned to us go on a quarantine cart before they go back on our shelves or go back to other libraries. That means of course that many books (including current bestsellers) are languishing out of service for a whole week.

Finally, we had fallen behind in producing the monthly statistics and I include those for July and August after this report. I think all things considered we did fairly well. The long list of children’s on-line programs during the summer are particularly impressive. This was largely due to a package deal we purchased that provided daily kids programs.

Rose Memorial Library Statistics

	July 2020	YTD 2020	July 2019	YTD 2019
Circulation:	1701	11211	4955	27719
Inter Library Loan				
- Borrowed	402	2068	771	4867
- Loaned	705	2564	803	5507
Registered Users	5649	N/A	5499	N/A
Reference Transactions				
- Adult	0	1136	552	3811
- Children's	0	131	112	829
Library Visitors	0	6165	3363	20726
Public Computer Sessions	6	257	85	1017
Web Analytics				
- Visitors	661	4815	769	5134
-Number of Visits	1333	8543	1527	10205
- Page Visits	2498	15162	2541	15231

Programs: (Breakdown attached)	July 2020		July 2019	
	# of Programs	Attendance	# of Programs	Attendance
- Adult	2	0	7	29
- Young Adult	6	1355	4	15
- Children's	22	262	45	623

Date	Program	Views
Children's		
7/1/20	Author Lori Haskins	30
7/3/20	Janet's Planet Show	17
7/6/20	Steam Lab Show	18
7/7/20	Thaumatropes Craft	17
7/8/20	Author Chris Grabbenstein	14
7/8/20	Author Teresa Robeson	12
7/12/20	Balloon Rockets	16
7/13/20	Purple Wish Lion Show	12
7/14/20	Lion Craft	11
7/14/20	Binoculars Craft	10
7/15/20	Author Kelly Milner Halls	10
7/17/20	Adventure Sandwich Show	9
7/20/20	Guerilla Art Challenge Show	9
7/21/20	Paper Cup Drums	9
7/22/20	Zoom Family Yoga	19
7/22/20	Author Sherri Winston	9
7/27/20	Pizza Contest Show	5
7/28/20	Pizza Craft	5
7/28/20	Fruit Pizza	4
7/29/20	Author Margaret Dilloway	5
7/29/20	Zoom Family Yoga	14
7/31/20	Guest Noodle Station	7
Young Adult		
7/2/20	Science Fizz Ball Activity	14
7/9/20	Solar Oven Activity	14
7/16/20	Easter Island Heads Craft	10
7/16/20	Oodles of Noodles cooking	1,300
7/29/20	Mustache Craft	8
7/29/20	Tortilla Pizza	9
Adult		
7/14/20	Medicare 101	0
7/29/20	Digital Book Club	0

Circulation Statistics

Rose Memorial Library

	July 2020	YTD 2020	July 2019	YTD 2019
Adult Collection				
Fiction Books	305	1417	619	3152
New Fiction	18	80	24	180
Express Books	101	957	422	2476
Large Print Books	117	503	239	1337
Non Fiction Books	118	630	255	1540
Total Adult Books	659	3587	1559	8685
CD/Audio	44	320	127	894
DVD	259	1825	492	3893
Misc.	0	2	2	16
Periodicals	39	276	118	654
TOTAL ADULT CIRC	1001	6010	2298	14142
Juvenile Collection				
Fiction Books	460	3315	1792	8747
Non-Fiction Books	77	546	135	1024
Express Books	0	3	4	4
Total Juv Books	537	3864	1931	9775
CD/Audio	3	19	10	65
DVD	57	671	353	1992
Misc.	0	0	0	0
Periodicals	1	15	1	16
TOTAL Juvenile Circ	598	4569	2295	11848
YA Collection				
Fiction Books	39	172	99	386
Non-Fiction Books	1	23	30	108
Express Books	0	1	0	0
CD/Audio	0	0	1	7
DVD	0	6	11	54
TOTAL YA Circ	40	202	141	555
Graphic Books	54	366	191	947
Games	8	64	30	227
GRAND TOTAL	1701	11211	4955	27719
All Books	1290	8013	3810	19901
All AV	363	2841	994	6905
Periodicals	40	291	119	670
Games	8	64	30	227
Misc	0	2	2	16
	1701	11211	4955	27719

Rose Memorial Library Statistics

	August 2020	YTD 2020	August 2020	YTD 2020
Circulation:	1953	13164	4840	32559
Inter Library Loan				
- Borrowed	608	2676	781	5648
- Loaned	1125	3689	779	6286
Registered Users	5654	N/A	5530	N/A
Reference Transactions				
- Adult	0	1136	581	4392
- Children's	0	131	93	922
Library Visitors	492	6657	3621	24347
Public Computer Sessions	30	287	101	1118
Web Analytics				
- Visitors	691	5506	950	6084
-Number of Visits	1422	9965	1737	11942
- Page Visits	2506	17668	2771	18002

Programs: (Breakdown attached)	August 2020		August 2019	
	# of Programs	Attendance	# of Programs	Attendance
- Adult	5	33	7	50
- Young Adult	5	27	2	11
- Children's	23	193	30	461

Date	Program Childrens	Views
8/3/2020	Jump into Water Safety	8
8/4/2020	Bubble Art	7
8/4/2020	Sand Art	7
8/5/2020	Zoom Family Yoga	8
8/5/2020	Author Shutta Crum	12
8/5/2020	Author Janeen Reads	10
8/7/2020	Bubble Show	8
8/10/2020	Magnificent Circus Mystery	5
8/11/2020	Magic Trunk Craft	6
8/11/2020	Clown Bookmark Craft	10
8/12/2020	Author Don Tate	3
8/12/2020	Zoom Family Yoga	11
8/15/2020	Circus Kirkus	10
8/17/2020	Drama Dragon show	10
8/18/2020	Fire Breathing Dragon craft	7
8/20/2020	Author Bethany Hegadus	6
8/22/2020	Beethoven Mystery Theater	10
8/22/2020	The Amazing Mr A	11
8/24/2020	David Engel Pirate Show	8
8/25/2020	Spyglass Craft	7
8/25/2020	Ballon Boats	9
8/26/2020	Author Tom Lichtenfeld	6
8/28/2020	Captain Book Show	14
	Young Adult	
8/6/2020	Teen Hydro dipping	8
8/13/2020	Learn to Juggle	4
8/20/2020	Tissue Box Theater	9
8/27/2020	Nautical Candle Holder Craft	3
8/27/2020	Treasure Map Craft	3
	Adult	
8/7/2020	Chair Yoga	5
8/14/2020	Chair Yoga	8
8/21/2020	Chair Yoga	8
8/26/2020	Digital Book Club	2
8/28/2020	Chair Yoga	10

Circulation Statistics

Rose Memorial Library

	August 2020	YTD 2020	August 2019	YTD 2019
Adult Collection				
Fiction Books	334	1751	569	3721
New Fiction	21	101	31	211
Express Books	182	1139	359	2835
Large Print Books	163	666	219	1556
Non Fiction Books	102	732	308	1848
Total Adult Books	802	4389	1486	10171
CD/Audio	81	401	120	1014
DVD	225	2050	630	4523
Misc.	0	2	3	19
Periodicals	44	320	96	750
TOTAL ADULT CIRC	1152	7162	2335	16477
Juvenile Collection				
Fiction Books	544	3859	1673	10420
Non-Fiction Books	65	611	143	1167
Express Books	0	3	4	8
Total Juv Books	609	4473	1820	11595
CD/Audio	2	21	15	80
DVD	75	746	333	2325
Misc.	0	0	0	0
Periodicals	3	18	1	17
TOTAL Juvenile Circ	689	5258	2169	14017
YA Collection				
Fiction Books	49	221	91	477
Non-Fiction Books	4	27	22	130
Express Books	0	1	0	0
CD/Audio	0	0	8	15
DVD	0	6	4	58
TOTAL YA Circ	53	255	125	680
Graphic Books	58	424	169	1116
Games	1	65	42	269
GRAND TOTAL	1953	13164	4840	32559
All Books	1522	9535	3588	23489
All AV	383	3224	1110	8015
Periodicals	47	338	97	767
Games	1	65	42	269
Misc	0	2	3	19
	1953	13164	4840	32559

Rose Memorial Library Statistics

	August 2020	YTD 2020	August 2020	YTD 2020
Circulation:	1953	13164	4840	32559
Inter Library Loan				
- Borrowed	608	2676	781	5648
- Loaned	1125	3689	779	6286
Registered Users	5654	N/A	5530	N/A
Reference Transactions				
- Adult	0	1136	581	4392
- Children's	0	131	93	922
Library Visitors	492	6657	3621	24347
Public Computer Sessions	30	287	101	1118
Web Analytics				
- Visitors	691	5506	950	6084
-Number of Visits	1422	9965	1737	11942
- Page Visits	2506	17668	2771	18002
	August 2020		August 2019	
Programs: (Breakdown attached)	# of Programs	Attendance	# of Programs	Attendance
- Adult	5	33	7	50
- Young Adult	5	27	2	11
- Children's	23	193	30	461

Date	Program Childrens	Views
8/3/2020	Jump into Water Safety	8
8/4/2020	Bubble Art	7
8/4/2020	Sand Art	7
8/5/2020	Zoom Family Yoga	8
8/5/2020	Author Shutta Crum	12
8/5/2020	Author Janeen Reads	10
8/7/2020	Bubble Show	8
8/10/2020	Magnificent Circus Mystery	5
8/11/2020	Magic Trunk Craft	6
8/11/2020	Clown Bookmark Craft	10
8/12/2020	Author Don Tate	3
8/12/2020	Zoom Family Yoga	11
8/15/2020	Circus Kirkus	10
8/17/2020	Drama Dragon show	10
8/18/2020	Fire Breathing Dragon craft	7
8/20/2020	Author Bethany Hegadus	6
8/22/2020	Beethoven Mystery Theater	10
8/22/2020	The Amazing Mr A	11
8/24/2020	David Engel Pirate Show	8
8/25/2020	Spyglass Craft	7
8/25/2020	Ballon Boats	9
8/26/2020	Author Tom Lichtenfeld	6
8/28/2020	Captain Book Show	14
	Young Adult	
8/6/2020	Teen Hydro dipping	8
8/13/2020	Learn to Juggle	4
8/20/2020	Tissue Box Theater	9
8/27/2020	Nautical Candle Holder Craft	3
8/27/2020	Treasure Map Craft	3
	Adult	
8/7/2020	Chair Yoga	5
8/14/2020	Chair Yoga	8
8/21/2020	Chair Yoga	8
8/26/2020	Digital Book Club	2
8/28/2020	Chair Yoga	10

Circulation Statistics

Rose Memorial Library

	August 2020	YTD 2020	August 2019	YTD 2019
Adult Collection				
Fiction Books	334	1751	569	3721
New Fiction	21	101	31	211
Express Books	182	1139	359	2835
Large Print Books	163	666	219	1556
Non Fiction Books	102	732	308	1848
Total Adult Books	802	4389	1486	10171
CD/Audio	81	401	120	1014
DVD	225	2050	630	4523
Misc.	0	2	3	19
Periodicals	44	320	96	750
TOTAL ADULT CIRC	1152	7162	2335	16477
Juvenile Collection				
Fiction Books	544	3859	1673	10420
Non-Fiction Books	65	611	143	1167
Express Books	0	3	4	8
Total Juv Books	609	4473	1820	11595
CD/Audio	2	21	15	80
DVD	75	746	333	2325
Misc.	0	0	0	0
Periodicals	3	18	1	17
TOTAL Juvenile Circ	689	5258	2169	14017
YA Collection				
Fiction Books	49	221	91	477
Non-Fiction Books	4	27	22	130
Express Books	0	1	0	0
CD/Audio	0	0	8	15
DVD	0	6	4	58
TOTAL YA Circ	53	255	125	680
Graphic Books	58	424	169	1116
Games	1	65	42	269
GRAND TOTAL	1953	13164	4840	32559
All Books	1522	9535	3588	23489
All AV	383	3224	1110	8015
Periodicals	47	338	97	767
Games	1	65	42	269
Misc	0	2	3	19
	1953	13164	4840	32559

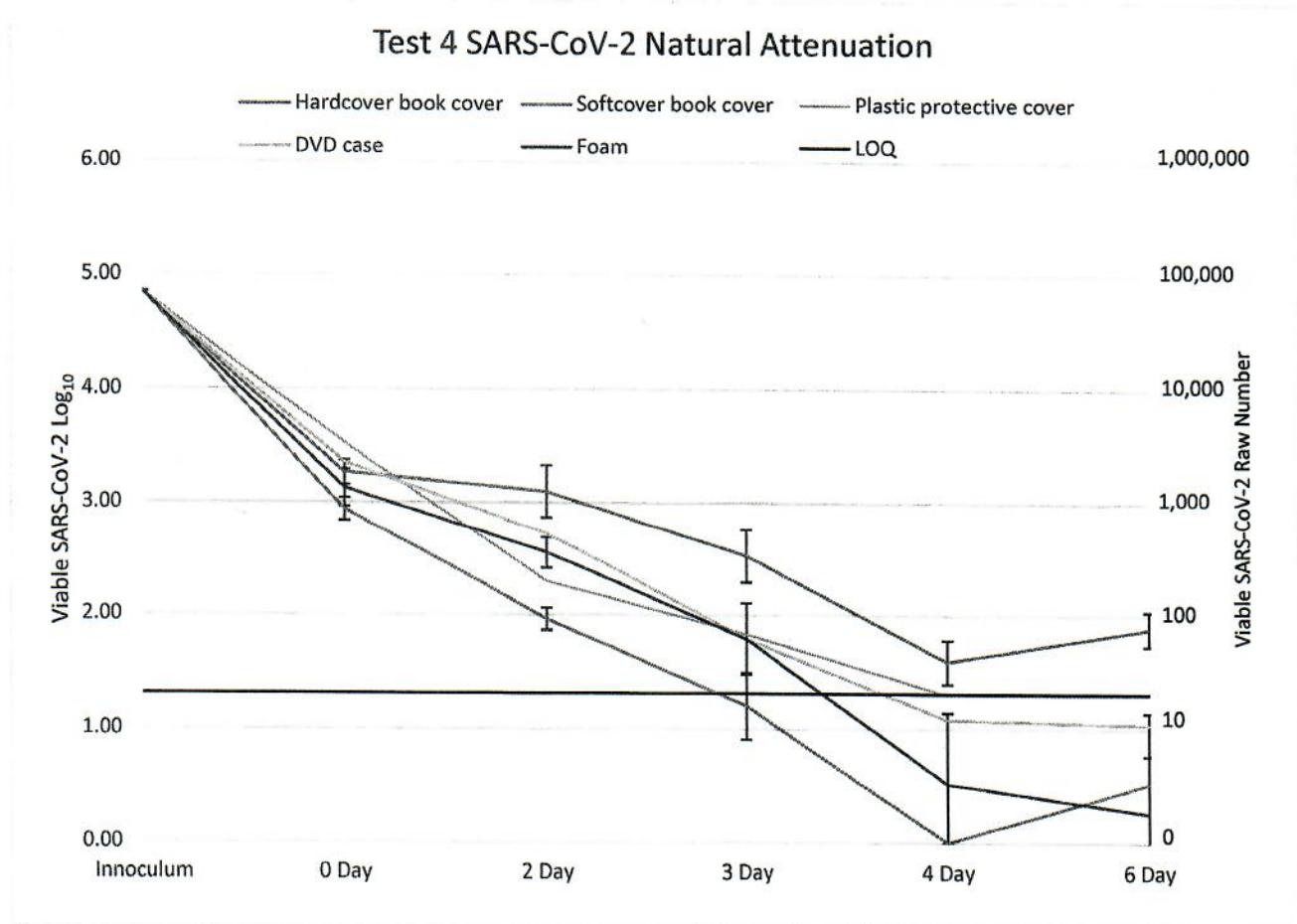
stacked up or next to

Table 2. Test 4 total log₁₀ SARS-CoV-2 recovered at days 0, 2, 3, 4 and 6.

Description	Inoculum ¹	T0 ²	2 Day	3 Day	4 Day	6 Day
Hardcover book cover	4.85	3.27	3.10	2.52	1.59	1.88
Softcover book cover	4.85	2.94	1.96	1.20	0.00	0.52
Plastic protective cover	4.85	3.53	2.29	1.83	1.30	1.30
DVD case	4.85	3.36	2.72	1.79	1.08	1.04
Expanded polyethylene foam	4.85	3.13	2.55	1.79	0.52	0.26

¹ Total number of virus applied to each material
² Total number of virus recovered after ~1hr dry period

Figure 2. Test 4 attenuation of SARS-CoV-2 at days 0, 2, 3, 4, and 6, with ± 95% confidence intervals indicated by the black vertical bars for each test date and item.



STONY POINT COMMUNITY OPINION SURVEY

ROSE MEMORIAL LIBRARY



Are you a Town of Stony Point resident? Yes No

How often do you visit the Rose Memorial Library

Once a week More than 1x a week Once a month Less than once a month Never

If you are not a frequent user of the library, why not?

Why do you visit the Rose Memorial Library? (check all that apply) *

To borrow materials To use the computers To study/read To attend children's programs
 To attend adult programs To attend teen programs To send a fax or make a photocopy To pick up a museum pass Other:

What kind of materials do you borrow from the Rose Memorial Library? (check all that apply)

Adult Books Movies Music CDs Children's Books Young Adult Books
 Magazines Audio Books E-Books (Overdrive)

What programs or resources have you enjoyed using at the Rose Memorial Library?

What can Rose Memorial Library do to better serve the community?

How do you feel about the size of the library building today?

It is the perfect size
 It could be a little bigger
 I would like to see a much larger space with dedicated areas for programs, meetings, and technology

Would you like to see any of the following added to the library? (check all that apply)

Dedicated meeting/program space Technology room Private work or study space
 Maker Space (offers library patrons an opportunity to create intellectual and physical materials using resources such as Computers, 3-D printers, audio and video capture and editing tools, and traditional arts and crafts supplies)
 A news room (on-line, digital, print form) Special services for seniors? Discussion groups
 Other:

How can the library support you or your children at home right now during Covid-19?

Would you like to see updated and more comfortable furniture throughout the library?

Yes No Not sure

How often do you visit other public libraries in the area?

Once a week More than 1x a week Once a month More than twice a month Less than once a month
 Never

Why do you visit other libraries? (check all that apply)

- To borrow materials To use the computers To study/read
 To attend children's programs To attend adult programs To attend teen programs Other:

What have you seen at other libraries that you would like to see at Rose Memorial Library?

How do you hear about library programs? (check all that apply) *

- Facebook Newsletter in mail Calendars/flyers available in library Word of mouth
 Rose Memorial Library Website Other:

If available, would you like to receive an e-newsletter about upcoming programs and events?

- Yes No Not sure

Would you be interested in participating in a small focus group to help the library develop its future?

- Yes No Not sure

Do you feel that libraries add value to the community?

- Yes No Not sure

Other: _____

Do you think that more funding would be beneficial to the library if it means more books, newer technology, and a larger space for more services?

- Yes No Not sure

Comparative Library Statistics

Library Name	2010 Population	Median Household Income	Square footage of Library	Total Library Tax Income
Rose Memorial Library Stony Point	15,059	\$106,723	3,441	\$495,000
Cornwall Public Library	16,841	\$101,111	10,280	\$1,197,757
Nanuet Public Library	13,468	\$101,500	19,421	\$2,954,300
Nyack Library	14,699	\$83,371	33,790	\$3,034,986
Pearl River Public Library	15,564	\$115,365	26,000	\$2,660,929

After reviewing the chart above, do you feel that Rose Memorial Library has an appropriate amount of funding to meet the needs of the Stony Point Community?

- Yes No Not sure Other _____

Any additional comments you would like to provide?

As a thank you for completing the survey, please leave your name, phone number and email address to be entered to win a small prize from the library.

Name: _____

Phone/Email: _____