

**Rose Memorial Library Association
79 East Main Street, Stony Point, New York 10980**

Regular Meeting of the Board of Trustees

Meeting Minutes for June 25, 2018

Kennedy Room

Attendees (5): Jennifer Lima, Theodore Needleman, Rebecca Sanders, Terri Marsico, Dorothy Flora, James Mahoney (Director), Guest: Susan Babcock Not Present (2): Christina Mandara, Michele Rinaldi

I. Call to Order by J. Lima at 6:33 PM

II. Adoption of Minutes: Minutes accepted with corrections.¹

Motion made to accept the minutes from May 2018 regular board meeting by T. Marsico 1st and _____R. Sanders 2nd. Motion passed.

III. Public Comment – Susan Babcock was introduced to Board as the new Children’s Librarian. Ms. Babcock will join RML officially on July 9, 2018.

IV. Friends of the Library - None

V. Finance - Board reviewed:

Narrative Report (J Mahoney)

Financial Reports for May 2018 *

Disbursements for Month ending May 31, 2018*

T. Needleman suggested the Town could possibly help RML with Capitol Expenses. J. Mahoney to raise issue with Town Supervisor after review of budget with R. Sanders.

Motion made to accept the Financial Reports and Disbursements by R. Sanders 1st and T. Needleman 2nd, Motion passed.

VI. Reports

A. Director’ Report May 15, 2018 – June 22, 2018

1. Notice of injury trial planned for September (trip/fall) from 2015 was received from attorneys. Jury selection/trial to begin Sept 24th

2. Board to seek advice from Cynthia Branca regarding investments. Rebecca to participate in that conversation with J. Mahoney.

3. J. Mahoney hired handyman, Vernon Lyons to install book return and to do general repairs as an hourly worker.

4. J. Mahoney presented possible Harry Potter activities for July 31st Party. Activities included House assignments via a scroll, scarves, wands, HP glasses made from pipe filters, and “live” owls.

B. Board Committees

1. Building & Capital - J. Lima – All prospective buyers of 61 Main St. property are to be directed to Town Supervisor per his suggestion.

2. Finance & Budget - Rebecca Sanders to review budget with J. Mahoney to prepare for meeting with Town Supervisor and meet with Cynthia Branca regarding investments.

¹ (B). Board Committees) (1) second line final word: correct the spelling of Building; (B.5 Technology) 2d line strike the words STAC, and

3. Policy - J. Lima – Vacation Leave policy to be developed for RML employees. J. Mahoney presented other Library vacation leave policies for examples. Board to make new policy.
4. Planning - C. Mandara – D. Flora presented on behalf of Planning Committee regarding ticket sales and front page newspaper article. D. Flora to seek permission from Town to host July 31, 2018 festivities/tent on Town Hall lawn. (Tent could possibly be donated) All are urged to promote ticket sales until the drawing. J. Lima to share news article on Facebook. Bookmarks were donated by Shell Ann Printing and merchant has requested future business from RML with competitive quotes.
5. Technology - T. Needleman - None

VII. Old Business

A. In the absence of R. Schofield's review, T. Needleman suggested we proceed with adopting the 403b Pension Plan for employees.

Motion to Adopt 403B Pension Plan by T. Needleman 1st and J. Lima 2nd; Motion passed.

VIII. New Business - None

IX. Announcements - None

X. Executive Session - None

XI. Adjournment

Motion made to adjourn the regular meeting at 8:03 pm by T. Marsico 1st and T. Needleman 2nd; Motion passed.

Next scheduled meeting Wednesday July 18, 2018