**ROSE MEMORIAL LIBRARY ASSOCIATION**

**79 East Main Street, Stony Point, New York 10980**

**Regular Meeting of the Board of Trustees**

**Wednesday, November 15, 2017**

**6:30 pm**

**Minutes**

**Attendees:** Jennifer Lima, Rebecca Sanders, Michele Rinaldi, Theodore Needleman, Terry Marsico, Christina Mandara, (6). James Mahoney (Director)

I. **Call to Order** at 6:35pm by Ms. Lima

II. **Adoption of Minutes:**

Motion made by Mr. Marsico, 2nd by Mr. Needleman to accept the Regular Meeting minutes for September 20, 2017. Motion passed.

Motion made by Mrs. Mandara, 2nd by Mr. Marsico to accept the Regular Meeting minutes for October 18, 2017. Motion passed.

Motion made by Mrs. Sanders, 2nd by Ms. Lima to accept the minutes for the Special Meeting held on November 13, 2017. Motion passed.

III. **Public Comment**

Dorothy Flora submitted her resume previously for consideration for a position on the Board of Trustees (see attached). Mrs. Flora has lived in Stony Point for 20 years and has a background in environmental health and safety as well as volunteering in her community.

Nicholas Sten is also interested in a Board position, and attended the Board meeting to get a better sense of the responsibilities and time commitment required. Mr. Sten is a single father who utilizes the Library often with his children.

Cynthia Branca attended to offer her time as a volunteer. She is a Certified Financial Planner and has much experience in leadership positions on other Boards.

IV. **Friends of the Library**

Ms. Mandara continues to try to revive the Friends group and held a meeting earlier in the week with Gail Mulligan and Brenda Cirruzzo. Both are interested in being in the Friends group but more assistance is needed to develop a fundraising initiative.

V. **Finance** – See Director’s Report Narrative

Motion to Approve the of Expenses and Disbursements for month ending October 31, 2017 made by Mr. Needleman, 2nd by Ms. Sanders. Motion passed.

VI. **Reports**

1. **Director**
2. The Board reviewed the Report prepared by Mr. Mahoney with no need for discussion or comment.
3. **Board Committees** -
4. Building/Capital Projects – Report on Old School Project

Ms. Lima signed and returned the letter of termination for the contract for 117 West Main St. The down payment, less the $10,000 promised to the sellers for extending the contract through 11/15/17 was returned totaling $130,000.

The Board discussed and agreed that the asking price for 61 East Main St. should be reduced to $499,000. Ms. Lima will notify the realtor, Mr. Rizutto. The Board also discussed that the property across the street was just sold for $309,000 with 1.6 acres and a house in need of much repair.

1. Finance & Budget - Preparation of 2018 Operating Budget. A meeting of the Finance committee was set for Monday 12/11 at 7pm to review the 2018 budget.
2. Policy - The committee should set a time to meet in early 2018 to review policies and update as needed.

 4. Planning – Hamilton raffle - selling strategy

 Hamilton Day - Jan 11 drawing event

1. Technology - Mr. Marsico stated that BOCES could help us with certain technology needs.

VII. **Old Business** - None

VIII. **New Business**

 1. Auditor’s Report - Berard & Associates – 2016 Audit Report \*

The Board will review this report and vote to accept it at the next meeting.

1. Adoption of Holiday Closing Schedule 2018\*

Motion made by Ms. Sanders, 2nd by Mr. Marsico to accept the 2018 Holiday closing schedule. Motion passed.

 3. Resolution to approve the RCLS 2018 Budget\*

 <http://www.rcls.org/?q=node/257>

Motion made by Mr. Marsico, 2nd by Mrs. Mandara to accept the RCLS 2018 Budget. Motion passed.

 4. Resolution to approve the renewal of the ANSER Agreement\*

 <http://www.rcls.org/anser/2013-2017%20ANSER-Agreement.pdf>

Motion made by Mr. Needleman, 2nd by Ms. Lima to accept the renewal of the ANSER agreement. Motion passed

IX**. Executive Session** - None

X. **Adjournment**

Motion made to adjourn at 8:47pm by Mr. Needleman, 2nd by Mrs. Sanders. Motion passed.

***Next Scheduled Meeting: Wednesday, December 20, 2017 @ 6:30 P.M.***